



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/7/2017

S25762 - Vehicle Decals & Decal Materials

Agenda Item#:

Background:

Formal Bids Received for S40-S25762 - Approve an award to International Name Plate U.S., Inc. in an amount not to exceed \$1,028,624.27 for vehicle decals and decal materials for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **International Name Plate U.S., Inc.** in an amount not to exceed **\$1,028,624.27** for vehicle decals and decal materials for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six month period, with two one-year options**. This award consists of vehicle decals and decal materials used to properly identify City of Houston rolling stock.

This project was advertised in accordance with the State of Texas bid laws. Seven prospective bidders downloaded the solicitation document from SPD's e-bidding website and five bids were received as outlined below.

International Name Plate U.S., Inc.: Award on its low overall bid meeting specifications for Groups 1 and 2 (finished decals and unfinished decal materials) in an amount not to exceed \$1,028,624.27.

<u>Company</u>	<u>Total Amount:</u>
1. International Name Plate U.S., Inc.	\$1,028,624.27
2. Signature Graphics	\$1,101,107.50
3. Eclectic Marketing Inc. dba Dinosaur Plastic	\$1,730,733.50
4. Fleet Safety Equipment, Inc.	\$1,867,359.50
5. Display Graphics	\$3,382,566.36

Groups 3 and 4 are not being awarded as an award is already in place providing decal installation.

This item will replace Emergency Purchase Order Item No. 6, approved by Council Motion No. 2016-0348, passed July 13, 2016.

M/WBE:

This bid was issued with a 4.41% M/WBE participation. International Name Plate U.S., Inc. submitted a Good Faith Effort to the Office of Business Opportunity, which was approved (see attachment). Therefore, International Name Plate U.S., Inc. will not be required to meet the 4.41% goal.

Hire Houston First:

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, International Name Plate U.S., Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approving Authority Signature

Estimated Spending Authority

Department	FY 18	Out Years	Total
Fleet Management	\$205,725.00	\$822,899.27	\$1,028,624.27

Prior Council Action:

CM# 2016-0348, Passed July 13, 2016

Amount of Funding:

\$1,028,624.27 - Fleet Management Fund (1005)

Contact Information:

Desiree Heath SPD (832) 393-8742
 Jeff Meekins SPD (832) 393-8743
 Jedediah Greenfield FMD (832) 393-6910

ATTACHMENTS:

Description

MWBE DOCS.

Fair Campaign

Form B

Delinquent Tax

Bid Tab

CM#2016-0348

Budget Form A

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information