



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/1/2017

ALL

Item Creation Date: 6/20/2017

L26097 - Towing and Storage Services for Seized Vehicles - ORDINANCE

Agenda Item#: 1.

Background:

Formal Bids Received for S10-L26097 – Approve an ordinance awarding a contract to RBEX, Inc. d/b/a Apple Towing Co. in an amount not to exceed \$2,459,575.00 for towing and storage services for seized vehicles for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to RBEX, Inc. d/b/a Apple Towing Co., on its low bid meeting specifications for towing and storage services for seized vehicles in the total amount not to exceed **\$2,459,575.00** for the Houston Police Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Makansam, Inc.	\$2,444,025.00 (Withdrew Bid)
2. RBEX, Inc. d/b/a Apple Towing Co.	\$2,459,575.00

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, supplies and transportation necessary to provide towing and storage services for vehicles being seized by the City of Houston Police Department, where the contractor shall provide (12) light, medium and heavy-duty towing wrecker and trucks for all types of towing, maintenance and jump-starting vehicle services 365 days a year.

Low bidder Makansam, Inc. subsequently submitted a "withdraw from bid" letter stating that due to the amount of time estimated to obtain the required Occupancy Permit and Vehicle Storage Facility License for the storage property, they would not be able to meet the given deadline.

M/WBE Participation:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. RBEX, Inc. d/b/a Apple Towing Co. has designated the below-named company as its certified M/WBE subcontractor:

<u>Vendor Name</u>	<u>Type of Work</u>	<u>Amount</u>	<u>%</u>
Oil Products, Distribution, Ltd.	Distr. of Diesel Fuels and Oil Supplies	\$270,553.25	11%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, RBEX, Inc. d/b/a Apple Towing Co. shall provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, RBEX, Inc. d/b/a Apple Towing, Co. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No.: 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Police Department	\$350,000.00	\$2,109,575.00	\$2,459,575.00

Prior Council Action:

Amount of Funding:

\$2,329,575.00 - General Fund (1000)

\$ 130,000.00 - Asset Forfeiture Fund (2204)

\$2,459,575.00 – Total

Contact Information:

NAME:	DEPT./DIVISION	PHONE
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Frank Rodriguez, Police Administrator	HPD	(713) 308-1700

ATTACHMENTS:

Description	Type
<u>Form-A</u>	Backup Material
<u>Form-B</u>	Backup Material
<u>HHF</u>	Backup Material
<u>POP</u>	Backup Material
<u>TX SOS</u>	Backup Material
<u>Confl of Interest Quest.</u>	Backup Material
<u>Contractor Questionnaire</u>	Backup Material
<u>Bidders State. of Residency</u>	Backup Material
<u>Award Recommendation</u>	Financial Information
<u>Affidavit</u>	Backup Material
<u>Tax Log</u>	Backup Material
<u>MWBE LOI</u>	Backup Material
<u>COI</u>	Backup Material
<u>Insurance Endorsements</u>	Backup Material
<u>Company Drug Policy</u>	Backup Material
<u>Form-1295</u>	Backup Material
<u>Resolution of Contractor</u>	Backup Material
<u>Bid Tab</u>	Backup Material
<u>Conformance Contract</u>	Contract/Exhibit
<u>RCA Funding Form</u>	Backup Material
<u>Revised RCA funding sheet</u>	Financial Information