



**CITY OF HOUSTON**  
OFFICE  
OF  
**BUSINESS OPPORTUNITY**

RECEIVED  
OCT 24 2014  
030

**Goal Modification  
Request Form**

1. Date: 10/22/2014    2. Requesting Department: Finance/SPD    3. Solicitation Number: E25167  
 4. Solicitation Name: Street Maintenance & Earthmoving Equipment    5. Estimated Dollar Amount: \$2,354,000.00  
 6. Description of Solicitation (*Attach Specifications/Supporting Documents*): Purchase of Street Maintenance and Earthmoving Equipment for the Public Works & Engineering Department

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous Contract (if any): Yes  No  B. Previous Contract #: \_\_\_\_\_ C. Goal on Last Contract: \_\_\_\_\_  
 D. Was Goal Met? Yes  No  E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_  
 F. Why wasn't goal achieved: \_\_\_\_\_

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a *waiver* of the MWBE Goal: Yes  No

B. Reason for waiver: (Check One)

- A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- If goods and services are specialized, technical or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);
- MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- Level of MWSBE availability would produce minimal MWSBE participation.
- Other: \_\_\_\_\_

C. Detailed Explanation for Waiver Reason: \_\_\_\_\_

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local Agreement? Yes  No

B. If yes, please specify the name of the Agreement: H-GAC EM06-13 & SM10-12 \_\_\_\_\_

C. Did the Department explore opportunities for using certified firms? Yes  No

D. Please explain how the Department explored opportunities for using certified firms: The specifications in the Cooperative Purchasing Agreement(s) for the equipment being purchased were reviewed to determine if there was any divisible work. The review revealed there is no divisible work. The equipment will be direct shipped from the manufacturers to the local dealers/authorized manufacturer's representative for inspection and delivery to the City. \_\_\_\_\_

E. Please explain why the Department did not explore opportunities for using certified firms: \_\_\_\_\_



# Goal Modification Request Form

**3. REDUCED GOAL** (To be completed by the department prior to advertisement)

A. I am **requesting** a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

Yes  No  If yes, complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a **revision** of the MWBE Goal that has already been advertised: Yes  No

B. Original Goal: \_\_\_\_\_ C. New Proposed Goal: \_\_\_\_\_ D. Advertisement Date: \_\_\_\_\_

E. Will Project be Re-Advertised: Yes  No  F. Estimated Dollar Amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

*Jeff D. Meekins*  
Requesting Department Initiator \_\_\_\_\_  
Date

*S. R. ...*  
Department Director or Designee \_\_\_\_\_  
Date

*10-27-14*  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

<i>Wanda E. ...</i>	<i>10/27/14</i>	<i>CO-OP / HGAC (non divisible)</i>	<i>W-271</i>
OBO Assistant Director or Designee	Date	OBO Reason	Tracking # <i>W 271</i>

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #