



Administration & Regulatory Affairs

Memorandum

To: Calvin D. Wells, Deputy Director
 City Purchasing Agent
 Strategic Purchasing Division

From: John Dearmon

Date: June 24, 2010

Subject: MWBE Participation Form

I am requesting a waiver of the MWBE Goal: Yes No Type of Solicitation: Bid Proposal

I am requesting a MWBE goal below 11% (To be completed by SPD, and prior to advertisement) Yes No

I am requesting a revision of the MWBE Goal: Yes No Original Goal: _____ New Goal: _____

If requesting a revision, how many solicitations were received: _____

Solicitation Number: S35-S23555 Estimated Dollar Amount: \$1,357,347.97 Goal On Last Contract: 0%

Anticipated Advertisement Date: 07/09/2010 Solicitation Due Date: 08/05/2010 Was Goal met: Yes No

If goal was not met, what did the vendor achieve: _____

Name and Intent of this Solicitation: Communications Security Equipment and Components for Various Departments

Rationale for requesting a Waiver of Revision (Zero percent goal or revision after advertisement):

This is a revised request:

The Houston Airport System is the biggest user for this solicitation and they are recommending a 0% goal on this award because the materials will be shipped directly from the manufacturer to the City of Houston and the labor will be installed by airport personnel, therefore a 0% M/WDBE approval is requested. Since the first (1st) request, two (2) other departments have added labor components in a combined total of \$45,625.00 (labor) and increased spending for several price lists. See attachment

Concurrence:

John Dearmon

SPD Initiator

Robert Gallegos

Robert Gallegos, Deputy Assistant Director

*Affirmative Action

*Signature is required, if the request is zero percent MWBE participation, or to revised the MWBE goal.

[Signature]
Division Manager

RECEIVED

JUN 25 2010

CITY OF HOUST
Affirmative Action

