



YEE

Sole Source Justification

General Information	Date: 09/07/2016
Unit/Department: P.U.D. / Wastewater Operations	Phone No. (832) 395-5430
Contact Name: Tomas Martinez	email tomas.martinez@houston.tx.gov

Vendor Information	Requisition No. 10223417
Name: Chris Cortez DBA Southwestern Environmental	Purchase Order No.
Address: 500 Saddlebrook Dr. Lucas, TX 75002	Contract No.

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

Two sludge feed pumps are needed to process excess bio-solids via belt-press at the Northgate WWTP. The facility processes sludge Monday through Friday year round from 7:30 AM to 4:00 PM. Goods will be delivered to Northgate WWTP on 303 Benmar Houston, TX 77060.

Type. Please select one of the options and explain below.

- ☒ Single Source ☐ Proprietary/Copyright Restrictions ☐ Equipment Compatibility
☐ Patented Product ☐ Exclusive or Unique Capability ☐ Only economically feasible source
Other: _____

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

The pumps are in kind replacement of existing sludge feed pumps that are compatible with the existing electrical equipment already there. The pumps also meet the pumping specifications of the original design. Minimal modification will be required to install new pumps.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

There is a signed letter from the representative, Southwestern Environmental, stating that they are the local municipal representative of Penn Valley Pump Company Inc. for the needed Penn Valley Double-Disc pumps model 6DDSX76. The manufacturer confirmed this via telephone call and email.

Department Recommendation

Requestor: <i>Tomas Martinez</i>	Date: 09/15/2016
Department Director: <i>for the Director</i>	Date: 9/16/2016

Chief Procurement Officer's Approval

Signature: <i>[Signature]</i>	Date: 09-26-16
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SOUTH WESTERN ENVIROMENTAL

EQUIPMENT TECHNICIANS

500 Saddlebrook Drive
Lucas, TX 75002
972.489.2951
cjcortez@suddenlink.net

September 7, 2016

David Yee
City of Houston/Public Works & Engineering Dept.
611 Walker St., 23rd Floor
Houston, TX 77002

Re: Sole Source Letter for Double Disc Pumps

Dear David:

Please be advised that Penn Valley Pump Company Inc. is the sole manufacturer for the Penn Valley Double Disc Pumps, and is the sole provider of factory authorized pumps, parts and repairs.

Also, please be advised that South Western Environmental Technicians (SWEET) is the sole factory authorized municipal representative and distributor for Penn Valley Pump Company Inc. in the State of TEXAS and is factory certified for Sales, Parts, Service and Installation of all Penn Valley Double Disc Pumps.

If you should have any questions or need additional information, please feel free to contact me.

Sincerely,

Christopher J. Cortez

Christopher J. Cortez
Owner