


TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Lease Agreement between the City of Houston and Concessions of Houston, Inc. - George Bush Intercontinental Airport/Houston (IAH).		<b>Category #</b>	<b>Page 1 of 1</b>	<b>Agenda Item #</b>
<b>FROM (Department or other point of origin):</b> Houston Airport System		<b>Origination Date</b> October 14, 2014		<b>Agenda Date</b>
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District affected:</b> B		
<b>For additional information contact:</b> Kathy Elek <i>Kae</i> Phone: 281-233-1826 Ian Wadsworth <i>INW</i> <i>to</i> 281-233-1682		<b>Date and identification of prior authorizing Council action:</b> N/A		
<b>AMOUNT &amp; SOURCE OF FUNDING:</b> Revenue - \$19,200 per year		<b>Prior appropriations:</b> N/A		
<b>RECOMMENDATION: (Summary)</b> Enact an ordinance approving and authorizing a Lease Agreement between the City of Houston and Concessions of Houston, Inc. at George Bush Intercontinental Airport /Houston (IAH).				
<b>SPECIFIC EXPLANATION:</b> Concessions of Houston, Inc. has requested to lease from the City of Houston, office and warehouse space for its operations at George Bush Intercontinental Airport/Houston (IAH).  The pertinent terms and conditions of this lease agreement are as follows:  1. Premises: Approximately 3,600 square feet of office and warehouse space at 18504 Lee Road at IAH.  2. Term: The term is for three (3) years. The Lessee or the Director shall have the right to terminate this lease upon 30 days' prior written notice to the other party.  3. Rent: Rent shall be \$19,200 per year, which shall be increased by three percent (3%) per year.  4. Use: The space is to be used for storage and office space.  5. Maintenance and Utilities: Lessee shall assume the entire responsibility, cost and expense for all maintenance of the leased premises and shall be responsible for all utilities or service to the leased premises.  6. Indemnification: Lessee shall indemnify and hold the City harmless and shall provide the required insurance in the limits as stated in the lease.  7. Other: Lessee agrees to comply with all rules and regulations adopted by the airport and/or TSA and/or the FAA, and to comply with all federal, state and local statutes, ordinances, regulations and policies.				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>