
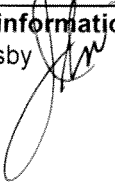


SUBJECT: Appropriate Funds for the Task Order and Job Order (TOC/JOC) Contracting Program for FY2017		Page 1 of 2	Agenda Item
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DIRECTOR'S SIGNATURE: Scott Minnix <i>11/9/16</i> 		Council District(s) affected: All	
For additional information contact: Jacquelyn L. Nisby  Phone: 832-393-8023		Date and identification of prior authorizing Council action: Ordinance No. 2013-1093; December 4, 2013 Ordinance No. 2013-1201; December 18, 2013 Ordinance No. 2015-0610; June 17, 2015 Ordinance No. 2016-0264; April 6, 2016	

RECOMMENDATION: Appropriate funds for the TOC/JOC Contracting Program for FY2017.

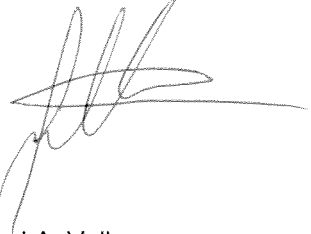
Amount and Source of Funding:

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- \$ 175,000.00 – Contributed Capital Project Fund (4515) - Library
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- \$ 200,000.00 – Contributed Capital Project Fund (4515) – Parks
- \$ 110,000.00 – Equipment Acquisition Consolidated Fund (1800) – General Government
- \$ 290,000.00 – Equipment Acquisition Consolidated Fund (1800) – Library
- \$ 4,185,000.00 – Total Appropriation**

Finance Budget:


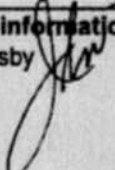
REQUIRED AUTHORIZATION

CUIC #25CONS311

General Services Department:  Richard A. Vella Chief of Design & Construction Division	Houston Public Library: Rhea Brown Lawson, Ph.D. Director	Solid Waste Management Department: Harry J. Hayes Director
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TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

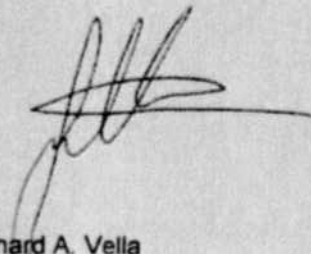
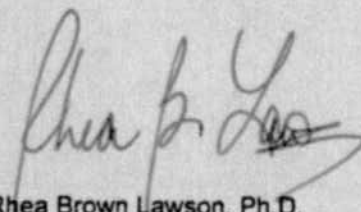
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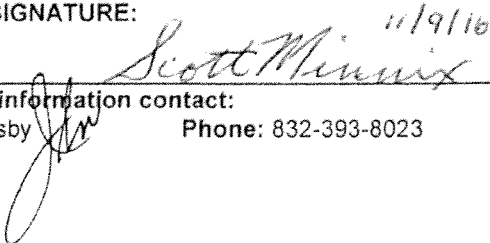
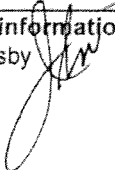
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REQUEST FOR COUNCIL ACTION

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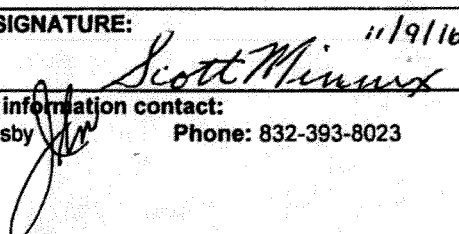
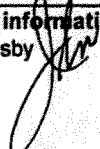
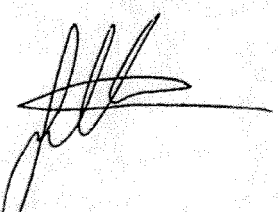

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REQUIRED AUTHORIZATION CUIC #25CONS311

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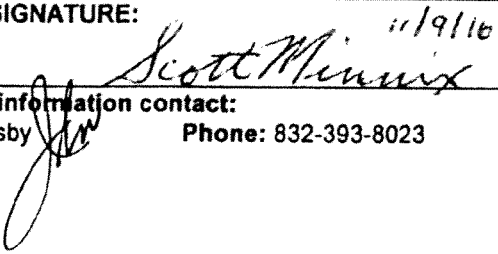
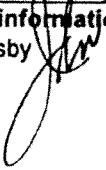
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REQUIRED AUTHORIZATION

CUIC #25CONS311

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Richard A. Vella
Chief of Design & Construction Division

Houston Public Library:

Rhea Brown Lawson, Ph.D.
Director

Solid Waste Management Department:



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Houston Parks and Recreation Department:

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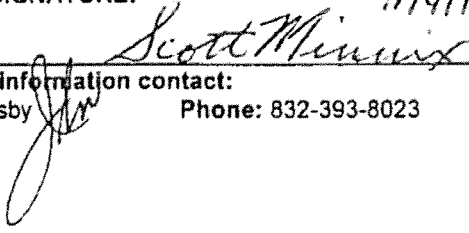
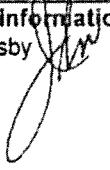
Stephen L. Williams, M.Ed., MPA
Director

Houston Fire Department:

Rodney West
Interim Chief

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

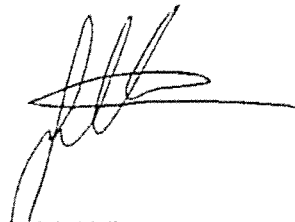

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DATE	SUBJECT: Appropriate Funds for the Task Order and Job Order (TOC/JOC) Contracting Program for FY2017	Originator's Initials EA	Page 2 of 2
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SPECIFIC EXPLANATION: The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services, mechanical, electrical and plumbing services, roof consulting services, construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to emergency situations. Funds will be allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate \$4,185,000 for the TOC/JOC Program for professional and construction services for General Government, Library, Parks, Fire, Solid Waste, and Health Departments.

BACKGROUND: The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project are negotiated based upon the size and complexity of the tasks involved. JOC work orders are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

PROJECT LOCATIONS: Citywide

PROJECT DESCRIPTION: See attached list.

CIP FISCAL NOTE: There are no operating or maintenance costs related to the listed projects.

CAPITAL PROJECT INFORMATION: See attached Form As for a breakdown of capital costs.

PREVIOUS HISTORY AND PROJECT SCOPE:

TOC CONTRACTORS: Currently, GSD utilizes ten TOC contractors: Building Envelope Consultants, LLC (BEC); Zero/Six Consulting, LLC (ZeroSix); Collaborate Arch, LLC (Collaborate); English & Associates Architects, Inc. (English); Prozign, Inc. (Prozign); CSF Consulting, L.P. (CSF); Jaymark Engineering Corporation (Jaymark); Walter P. Moore and Associates, Inc. (WPM); Hunt & Hunt Engineering Corporation (Hunt&Hunt); and Infrastructure Associates, Inc. (Infrastructure).

On December 4, 2013, Ordinance No. 2013-1093, Council approved a professional roofing consultant services task order contract with BEC and ZeroSix, for a term of three years with two one-year renewal options. On December 18, 2013, Ordinance No. 2013-1201, Council approved an architectural services task order contract with Collaborate, English, and Prozign, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,500,000 with the exception of Collaborate, which is set at \$2,000,000. On September 23, 2015, Ordinance No. 2015-901, Council approved an Ordinance increasing the maximum contract amount from \$1,500,000 to \$2,000,000 for the architectural services task order contract with Collaborate. On April 6, 2016, Ordinance 2016-0264, Council approved a professional engineering services task order contract with CSF, Jaymark, WPM, Hunt&Hunt, and Infrastructure, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,000,000.

JOC CONTRACTORS: Currently, GSD utilizes four JOC contractors. On June 17, 2015, Ordinance No. 2015-0610, Council awarded a job order contract to Jamail & Smith Construction, LP (Jamail); Kellogg Brown & Root LLC (KBR); Horizon International Group (Horizon); and P^2MG, LLC (P2MG) for a term of two-years with three one-year renewal options. Each contract has a maximum contract amount of \$10,000,000.

M/WBE/SBE PARTICIPATION:

TOC CONTRACTORS: A 5.0% M/WBE goal has been established for BEC and ZeroSix contracts. Currently, BEC has achieved 23.49% participation, and ZeroSix has achieved 7.32% participation.

An 8.0% M/WBE goal has been established for Collaborate; English; Prozign; CSF; Jaymark; WPM; Hunt&Hunt; and Infrastructure contracts. To date, Collaborate has achieved 41.88% participation; English has achieved 17.57% participation; and Prozign has achieved 7.17% participation. Due to the recent inception of the contracts for CSF, Jaymark, WPM, Hunt&Hunt, and Infrastructure, there is no M/WBE utilization to report at this time.

JOC CONTRACTORS: A 20% M/WBE/SBE goal has been established for each JOC contract. To date, Jamail has achieved 47.61% participation; KBR has achieved 18.90% participation; Horizon has achieved 18.97% participation; and P2MG has achieved 31.32% participation.

SM:RAV:JLN:JR:EA:ms

c: Marta Crinejo, Jacquelyn L. Nisby, Veronica Lizama, Michael Isermann, Luci Correa, Lisa Johnson, Benjamin Hernandez, Claudette Manning, John Middleton, Carter Roper, Mark Donovan, Humberto Bautista, Paul Marro, Steve Francis, Charlie Lee, Morris Scott, Calvin Curtis, James Reddington, Tiko Amador, Martha Leyva, Marco Sanchez, File.

**FY17 1st Appropriation RCA
TASK ORDER & JOB ORDER (TOC/JOC) CONTRACTING PROGRAM - PROJECT LIST**

DEPARTMENT/PROJECT	DISTRICT	FUND	CIP	TOC	JOC	AMOUNT
GENERAL GOVERNMENT						
City Hall Annex Restrooms (Floors 2 to 4)	I	4509	D-000198	\$ 60,000	\$ -	\$ 60,000
BARC Kennel Reconfiguration	B	4509	D-650001		\$ 60,000	\$ 60,000
City Hall Annex Drinking Fountains	I	4509	D-000168	\$ 5,000	\$ 55,000	\$ 60,000
Citywide Code Compliance	Various	4509	D-000210	\$ 50,000	\$ 486,000	\$ 536,000
City Hall - Replacement of Roof	I	4509	D-000184	100,000		100,000
City Hall - Structural Repairs	I	4509	D-000181	50,000	300,000	350,000
Project Management Services	Various	4509	D-000208	600,000		600,000
TOTAL FUND 4509						1,766,000
City Hall Annex Garage Exhaust Fans	I	1800	D-000200		\$ 110,000	\$ 110,000
TOTAL FUND 1800					\$ 110,000	\$ 110,000
TOTAL GENERAL GOVERNMENT				\$ 865,000	\$ 1,011,000	\$ 1,876,000
HOUSTON HEALTH DEPARTMENT						
Acres Homes Greenspace	B	4508	H-000085		290,000	290,000
TOTAL FUND 4508					290,000	290,000
TOTAL FUND 1800					-	-
TOTAL HEALTH & HUMAN SERVICES				\$ -	\$ 290,000	\$ 290,000
HOUSTON PUBLIC LIBRARY						
Park Place Roof & Exterior Rehabilitation	I	4507	E-000212	75,000	375,000	450,000
TOTAL FUND 4507				75,000	375,000	450,000
Dixon Library	B	4515	E-000228	25,000	150,000	175,000
TOTAL FUND 4515				25,000	150,000	175,000
Scenic Woods Library HVAC	B	1800	E-000234		290,000	290,000
TOTAL FUND 1800					290,000	290,000
TOTAL PUBLIC LIBRARY				\$ 100,000	\$ 815,000	\$ 915,000
HOUSTON FIRE DEPARTMENT						
Training Academy Restroom Facility	D	4500	C-CC1001		110,000	110,000
TOTAL FIRE				\$ -	\$ 110,000	\$ 110,000
SOLID WASTE MANAGEMENT DEPARTMENT						
Concrete & Pavement Repairs	Various	4503	L-000086		59,000	59,000
TOTAL SOLID WASTE				\$ -	\$ 59,000	\$ 59,000
PARKS & RECREATION DEPARTMENT						
Tranquillity Park Fountain Repairs	I	4502	F-000847		735,000	735,000
TOTAL FUND 4502					735,000	735,000
TOTAL FUND 4012					-	-
Gragg Water Line Replacement	I	4515	F-000854		200,000	200,000
TOTAL FUND 4515					200,000	200,000
TOTAL PARKS & RECREATION DEPARTMENT				\$ -	\$ 935,000	\$ 935,000
TOTAL APPROPRIATION				\$ 965,000	\$ 3,220,000	\$ 4,185,000

General Improvement Consolidated Construction Fund (4509)	\$ 1,766,000.00
Public Health Consolidated Construction Fund (4508)	\$ 290,000.00
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Equipment Acquisition Consolidated Fund (1800) Gen Govt	\$ 110,000.00
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