



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/29/2016

ALL

Item Creation Date:

S25880 - MD 369/500/600/900 Series Helicopter Replacement Parts - MOTION

Agenda Item#:

**Background:**

**Formal Bids Received for S21-S25880 - Approve an award to Helimart, Inc. in an amount not to exceed \$1,000,975.00 for MD 369/500/600/900 series helicopter replacement parts for the Houston Police Department.**

**Specific Explanation:**

The Interim Chief of the Houston Police Department and Chief Procurement Officer recommend that City Council approve an award to **Helimart, Inc.** on its low bid in an amount not to exceed **\$1,000,975.00** for MD 369-/500/600/900 series helicopter replacement parts for the Houston Police Department (HPD). It is further requested that authorization be given to make purchases, as needed, for a **36-month period, with two one-year options**. This award consists of a price list and line items for MD helicopter replacement parts; which includes but is not limited to, oil filter elements, upper and lower bearings, fan belts, bolts, nuts, cotter pins and main rotor blades. These parts will be utilized to repair and maintain the HPD's MD Helicopter fleet stationed at the William P. Hobby Airport.

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded the solicitation document from SPD's e-bidding website and two bids were received as outline below.

**Helimart, Inc.:** Award on its low bid for Group I, MD Price List and Group II, Line Item Nos. 1 - 3 (blades & dampers) in an amount not to exceed \$1,000,975.00.

**Company**

- 1. Westpaq, LLC
- 2. Helimart, Inc.

**Sample Pricing & Line Item Total**

\$105,426.05 Partial Bid/Higher Unit Price  
**\$358,109.57**

Subsequent to receipt of the bid, SPD contacted several authorized service centers of MD Helicopters to determine the reason for the limited response to the ITB. Potential respondents advised that their core business is service and repair and that it would not be viable for them to incur stocking, administrative, and shipping costs to provide helicopter parts to the their customers.

**MWBE Participation:**

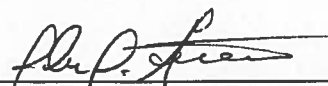
Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Helimart, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
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 John J. Gillespie, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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 Department Approval Authority Signature

Estimated Spending Authority:

<b>Department</b>	<b>FY17</b>	<b>Out Years</b>	<b>Total</b>
Houston Police	\$ 100,000.00	\$ 900,975.00	\$ 1,000,975.00

**Amount of Funding:**

**\$1,000,975.00**

General Fund (1000)

**Contact Information:**

Joseph Fenninger 713-308-1700

Desiree Heath 832-393-8742

Laura Guthrie 832-393-8735

**ATTACHMENTS:**

**Description**

S25880 MWBE

S25880 FORM A

S25880 FORM B

S25880 Bid Tab

S25880 CLEARED TAX REPORT

S25880 FUNDING FORM FINANCE

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information