

CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/15/2016

ALL

Item Creation Date: 10/4/2016

E25982 - State Lobbying Services - ORDINANCE

Agenda Item#: 30.

Summary:

NOT A REAL CAPTION

ORDINANCE awarding a contract to **HILLCO PARTNERS, LLC** in an amount not to exceed \$757,050.08 for State Lobbying Services for the Mayor's Office of Government Affairs.

Background:

Sole Source for S36-E25982 – Approve an ordinance awarding a contract to HillCo Partners, LLC in an amount not to exceed \$757,050.08 for State Lobbying Services for the Mayor's Office of InterGovernmental Relations.

The Director of InterGovernmental Relations and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **two (2) year contract to HillCo Partners, LLC** for state lobbying services in the total amount not to exceed \$757,050.08 for the Mayor's Office of InterGovernmental Relations (IGR).

The scope of work requires the contractor to work with the IGR to provide lobbying services for proactive legislation, adverse legislation, filed legislation, and general services; which includes, but is not limited to; (1) Working with IGR to identify and prepare potential proactive legislation, (2) Assisting the IGR Team in tracking adverse legislation throughout the legislative process, (3) In consultation with IGR, monitor filed legislation to identify bills which may be adverse to the City, and (4) Build on its working relations with members of the Houston delegation and work with City Council members to develop a system of personal contacts and grassroots support during critical times during the legislative process. Reference: Agreement for State Lobbying Services, Exhibit A, for a detailed of Scope of Services.

MWBE Subcontracting:

This Sole Source was issued as a goal-oriented contract with a 24% MWBE participation level. **HillCo Partners, LLC** designated subcontractors are to be determined. Reference: Good Faith Effort Letter

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

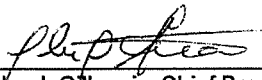
Hire Houston First:

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy

Ord. 2014-1078.



John J. Gillespie, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department	FY2017	Out Years	Total
Mayor's Office of Government Relations	\$574,654.19	\$182,395.89	\$757,050.08

Amount of Funding:

\$757,050.08

General Fund (1000)

Contact Information:

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ATTACHMENTS:

<u>Description</u>	<u>Type</u>
Form A - Fair Campaign Ordinance	Backup Material
Form B	Backup Material
Delinquent Tax Report	Backup Material
Certification of Funds	Backup Material
Certificate of Insurance	Backup Material
Conflict of Interest	Backup Material
Form 1295	Backup Material
Funding Information	Financial Information