



Director's Office

MEMORANDUM

To: Mayor Sylvester Turner
City Council Members

From: Dr. Rhea B. Lawson
Director

Date: October 17, 2016

Subject: Council Agenda Item #18

The Library Department respectfully requests that you withhold placing a tag on Item No. 18 on the October 19th agenda. This item solicits approval for an amendment to the original agreement with AT&T that passed Council on April 27, 2016 (Ordinance No. 2016-0343), and funds fiber metro Ethernet on Demand services for library locations. The primary purpose of this amendment is to officially change the address of the Young Neighborhood Library from its current location in the Palm Center to its new location, 5107 Griggs Road. This amendment is being made at the request of AT&T solely to acknowledge that there is a location change of the Young Neighborhood Library. There are no funds requested.

We anticipate opening the new location of the Young Neighborhood Library on November 5, 2016. Expediting the passage of this amendment will allow sufficient time for AT&T to install technology services that are critical to library operations.

Background: This agreement with AT&T is funded by the Houston Area Library Automated Network (HALAN) and qualifies us to be eligible for the E-rate program sponsored by the FCC, which can mean a discount rate of up to 90% on these services. HALAN is a consortium of eight local library systems organized to share the costs of library automation and technology implementation, of which the Houston Public Library is a part. The HALAN agreement is approved by Council and appointees to the HALAN Advisory Board are approved by Council.

In order to ensure passage this week, my staff and I stand ready to meet to respond to any questions you may have. Please contact Mary Hammond at 832.393.1368 and she will work with you to set up a time. Thank you for your consideration of this request.