

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**Subject:**

Approve the payment of certification and recertification fees to the State of Texas Commission on Fire Protection for State Firefighter certifications.

Category #

Page 1 of 2

Agenda Item

**From** (Department or other point of origin):

Rodney West  
Interim Fire Chief  
Fire Department

**Origination Date**

**Agenda Date**

**DIRECTOR'S SIGNATURE**



**Council District(s) Affected: All**

**For additional information contact:**

Bryan Sky-Eagle                      Phone: 832-394-6762

**Date and Identification of prior authorizing Council Action:**

Motion 2015-0664 on September 30, 2015

**RECOMMENDATION: (Summary)**

The Fire Chief recommends that City Council approve a motion authorizing payment to the Texas Commission on Fire Protection (TCFP) for initial and recertification of firefighters in an amount not to exceed \$432,990.00.

Amount: \$ 432,990.00 General Fund (1000)

Finance Budget

**SPECIFIC EXPLANATION:**

The Fire Chief recommends that City Council approve a motion authorizing payment to the Texas Commission of Fire Protection (TCFP) for initial and recertification of firefighters in an amount not to exceed \$432,990.00 for FY17.

Texas Government Code 419.034 requires that all firefighters employed in the State of Texas as a full-time firefighter hold a State certification. Certification must be renewed annually for each firefighter. Annual recertification fees of \$85 per firefighter are to be paid to the TCFP prior to October 31<sup>st</sup> of each year. Payment after October 31<sup>st</sup> results in a late penalty of \$42.50 in addition to the renewal fee for each individual for which a renewal fee was due.

Certifications include firefighting, inspection, rescue, aircraft firefighting, hazmat, arson, fire officer and fire instructors. Not every firefighter holds each certification. Each individual is State certified in accordance with their job responsibilities within the department. Based on current numbers of certified employees and projected trainees to be certified this fiscal year, HFD budgeted a total expenditure of no more than \$432,990.00 in FY17.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

<b>TCFP Renewal Fees FY17</b>	<b>Units</b>	<b>Cost/Unit</b>	<b>Total Cost</b>
Number of employees to be renewed	4171	\$85	\$ 354,535.00
Renewal for Training Facility and Head of Department	3	\$85	\$ 255.00
Initial Testing and Certifications for Cadet Training	210	\$170	\$ 35,700.00
Fire Officer I Testing and Certification	60	\$170	\$ 10,200.00
Fire Officer II Testing and Certification	40	\$170	\$ 6,800.00
Fire Instructor I Testing and Certification	60	\$170	\$ 10,200.00
Fire Instructor II Testing and Certification	40	\$170	\$ 6,800.00
Safety Officer Testing and Certification	50	\$170	\$ 8,500.00
			<b>\$ 432,990.00</b>

**REQUIRED AUTHORIZATION**

Finance Department:	Other Authorization:	Other Authorization:
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