



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/20/2016

ALL

Item Creation Date: 8/23/2016

H25925 - Software Maintenance and Support Services for the Electronic Citation Software PocketCitation™ - MOTION

Agenda Item#: 15.

**Background:**

**S17-H25925 - Approve the sole source purchase of software maintenance and support services for the electronic citation software PocketCitation™ in the total amount of \$143,769.59 for the Houston Police Department.**

**Specific Explanation:**

The Acting Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve the sole source purchase of software maintenance and support services for 12 months for the electronic citation software PocketCitation™ in the total amount of \$143,769.59 for HPD and that authorization be given to issue purchase orders to **Advanced Public Safety**.

Advanced Public Safety (APS) provides HPD electronic citation writer PocketCitation™ software maintenance with fixes, upgrades, and assistance. Additionally, APS provides the maintenance of the handheld ticket writer devices that run the PocketCitation™ software and the mobile printers that allows printing of the electronic citations given to citizens.

The PocketCitation™ system provides officers an electronic method of writing citations on handheld devices and transferring the citations electronically to the Municipal Courts for processing. This eliminates paper copies and manual effort to enter and process the citations.

Advanced Public Safety is the sole distributor of the software components associated with the PocketCitation™ system and sole service provider for this technology.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

**M/WBE Participation:**

M/WBE Zero-Percentage Goal document approved by the Office of Business of Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

**John J. Gillespie, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approval Authority Signature**

**Amount of Funding:**

\$143,769.59 - General Fund (1000)

**Contact Information:**

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**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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[OBO Document](#)  
[Form A](#)  
[Form B](#)  
[Deliquent Tax Report](#)  
[Affidavit of Ownership](#)  
[Fiscal Note](#)

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