



THIS AGREEMENT IS SUBJECT TO MEDIATION AND CAN BE INITIATED BY THE COMPANIES SIGNED BELOW OR THE OFFICE OF BUSINESS OPPORTUNITY.

To: City of Houston
Administering Department

Date: 8/15/2016

Project Name and Number City of Houston CDBG – DR Action Plan

Bid Amount: \$313,429.45 M/W/SBE Goal: 24%

HORNE LLP, agrees to enter into a contractual agreement
Prime Contractor

With ROBERTA F. BURROUGHS & ASSOCIATES, who will provide the following goods/
MWSBE Subcontractor


services in connection with the above referenced contract:
Planning and community outreach support as available, and services as mutually agreed upon between the parties related to the development of the Action Plan associated with a CDBG – DR grant to be received by the City of Houston.

for an estimated amount of 24% of the total contract value.

ROBERTA F. BURROUGHS & ASSOCIATES is currently certified with the City of Houston's
(M/W/SBE Subcontractor) Office of Business Opportunity to function in the
aforementioned capacity.

HORNE LLP
Prime Contractor

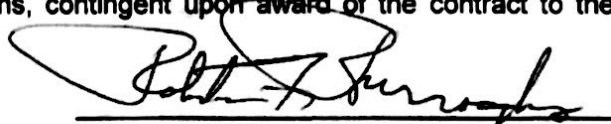
intend to work on the above-named contract in accordance with the M/W/DBE Participation Section of the City of Houston Bid Provisions, contingent upon award of the contract to the aforementioned Prime Contractor.


Signed (Prime Contractor)

S. NEIL FORBES
Printed Signature

PARTNER IN CHARGE 8/9/16
Title Date

ROBERTA F. BURROUGHS & ASS.
M/W/SBE Subcontractor


Signed (M/W/SBE Subcontractor)

ROBERTA F. BURROUGHS
Printed Signature

Principal 8-15-16
Title Date


City of Houston
Office of Business Opportunity
Schedule of MWDBE Participation

PROJECT NAME & NUMBER: City of Houston – Action Plan and related services
 PRIME CONTRACTOR: HORNE LLP
 LIAISON/PHONE: Anna Gibson: 601-326-1317

NAME OF MINORITY/WOMEN DISADVANTAGED FIRM	CERTIFICATION NO.	DESCRIPTION OF WORK TO BE PERFORMED	SUBCONTRACT AMOUNT	% OF TOTAL CONTRACT
Roberta F. Burroughs & Associates	20002141	Support services for planning and outreach activities and other services as mutually agreed upon between the Parties.	TBD	TBD: Goal of 24%
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\$313,429.45 **24%** **\$(TBD)** **Goal of 24%**
 Total Contract Amount MWDBE Goal MWBE Subcontract Amount MWBE % of Total Contract Amount

The undersigned will enter into a formal contract with MWDBE firms for work listed in this schedule contingent upon being awarded the contract for the above referenced project. Signed Letters of Intent for each firm listed above may be submitted prior to contract award.

Signature:  Name: S. Neil Forbes Title: Partner-In-Charge

NOTE: All firms must be certified by the City of Houston Office of Business Opportunity and Contract Compliance Office to count toward the MWDBE participation goal.