



TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

<p>SUBJECT: De-appropriate/Appropriate Funds and Authorize Issuance of a Purchase Order to Nortex Modular Leasing and Construction Company dba BOXX Modular for two mobile office trailers through the BuyBoard National Purchasing Cooperative for Fire Station No. 67 Expansion and Renovation WBS No. C-000180-0001-3</p>	<p>Page 1 of 2</p>	<p>Agenda Item:</p>
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<p>FROM (Department or other point of origin): General Services Department</p>	<p>Origination Date:</p>	<p>Agenda Date:</p>
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<p>DIRECTOR'S SIGNATURE: Scott Minnix  7-12-16</p>	<p>Council District(s) affected: B</p>
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<p>For additional information contact: Jacquelyn L. Nisby  Phone: 832.393.8023</p>	<p>Date and identification of prior authorizing Council action: Ordinance No. 2015-0418; Dated May 6, 2015</p>
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RECOMMENDATION: Approve an Ordinance (i) de-appropriating \$39,224.00 from a design/build contract with Bartlett Cocke General Contractors, LLC for Fire Station No. 67 Expansion and Renovation (previously appropriated by Ordinance No. 2015-0418); (ii) appropriating those same funds for the project; and (iii) authorizing the issuance of a purchase order to Nortex Modular Leasing and Construction Company dba BOXX Modular for the lease of mobile office trailers through the BuyBoard National Purchasing Cooperative for the Houston Fire Department.

<p>Amount and Source Of Funding: De-appropriate/Appropriate: \$39,224.00 Fire Consolidated Construction Fund (4500)</p>	<p>Finance Budget:</p>
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SPECIFIC EXPLANATION: On May 6, 2015, by Ordinance No. 2015-0418, City Council authorized the appropriation of \$5,766,000.00 out of the Fire Consolidated Construction Fund (4500) to the design/build contract with Bartlett Cocke General Contractors, LLC (Bartlett Cocke) for construction services for Fire Station No. 67 Expansion and Renovation. Of this amount, \$39,224.00 was allocated for the lease of two mobile office trailers to be used as temporary housing for the firefighters during the renovation.

The design/build contractor was unable to secure a contract with the trailer supplier for the mobile units. Therefore, to avoid further delays and expedite the procurement, the mobile office trailers will be leased directly through the BuyBoard National Purchasing Cooperative. Accordingly, the General Services Department recommends that City Council de-appropriate \$39,224.00 out of the design/build contract with Bartlett Cocke and appropriate an equivalent amount to fund the issuance of a purchase order to Nortex Modular Leasing and Construction Company dba BOXX Modular for the lease of two mobile office trailers. This Council action is necessary because the requested allocation will exceed the \$50,000.00 City Council approval threshold for BOXX Modular's total expenditures in FY2017.

PROJECT LOCATION: 1616 West Little York (412X)

PROJECT DESCRIPTION: The project will convert the four-bay station into a 'drive-through' station for the apparatus; add support spaces; bring the facility into current code compliance and ADA compliance; add a women's restroom and address deteriorating conditions.

REQUIRED AUTHORIZATION CUIC# 25CONS296

<p>General Services Department:  Richard A. Vella Chief of Design & Construction Division</p>	<p>Houston Fire Department:  Rodney West Interim Fire Chief</p>
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CIP FISCAL NOTE: There are no operating or maintenance costs related to this Council action.

Capital Project Information

See attached Form A for a breakdown of capital costs.

SM:JLN:RAV:CRC:KTH:kth

c: Marta Crinejo, Jacquelyn L. Nisby, Veronica Lizama, Morris Scott, Mark Donovan, Felicia Williams, File