



CITY OF HOUSTON

Houston Health Department

Interoffice

Correspondence

To: Marsha Murray
Deputy Director
Office of Business Opportunity

From: 
Michele Austin
Division Manager

Date: June 23, 2016

CC: Greg Hubbard
Senior Staff Analyst

Subject: Good Faith Effort for Solicitation # S55-T25415

The Houston Health Department (HHD) provides nutrition services to senior adults through its Harris County Area Agency on Aging Program (HCAAA). The services include providing meals to the seniors either at a congregate meal site or delivering them directly to the senior's house.

With the assistance of SPD, HHD released an RFP for these services in May 2015. Ten vendors were selected to receive an award to provide the services. Although the solicitation was posted with an 11% goal requirement, none of the vendors met the goal. As a result, each of the vendors have recently been contacted and each one represents that there are no divisible elements within their scopes of service. All of the vendors are nonprofit organizations or cities/governmental entities and they are required to purchase the meals from Valley Foods; either staff or volunteers distribute the meals to the seniors. Valley also provides all ancillary items to the vendors such as flatware, napkins, etc.

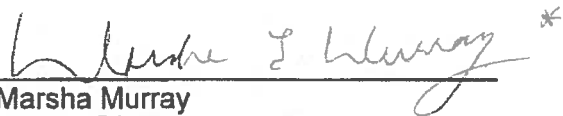
Therefore, HHD requests a 0% goal for the following contracts pertaining to Solicitation # S55-T25415:

Vendor	Total Amount of Funding for 5 years
Baytown Meals on Wheels	\$1,342,953.36
City of Jacinto City	\$310,301.30
City of La Porte	\$354,769.01
City of South Houston	\$878,075.58
Interfaith Ministries	\$15,768,876.23
Evelyn Rubenstein Jewish Community Center	\$2,260,066.05
Northwest Assistance Ministries	\$3,825,543.29
Neighborhood Centers, Inc.	\$6,969,112.98
Salvation Army	\$1,043,208.44
Young Women's Christian Association	\$10,996,728.31
Total	\$43,749,634.55

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Thank you for your consideration of this matter.

Approved:



Marsha Murray
Deputy Director
Office of Business Opportunity

6/27/16

Appround has a good faith efforts which
results in 0% participation by MWBEs.