



CITY OF HOUSTON
Legal Department

Interoffice
Correspondence

To: Anna Russell
City Secretary

From: Tracy B. Calabrese ^{TC}
Section Chief
General Counsel Section

Date: February 10, 2016

Subject: Notice of Appeal from decision of
General Appeals Board, Texas
Direct Auto, sign located at 312
Main St.

You forwarded correspondence on February 9, 2016, requesting advice on whether an appeal filed by Jon M. Stautberg, Attorney at Law, on behalf of Texas Direct Auto, is timely filed and may be considered by City Council. The appeal is from the decision of the General Appeals Board to deny Texas Direct Auto a sign permit at 312 Main Street.

Section 4604(e)(1) of the Sign Code requires that notice of appeal be given in writing to the City Secretary within 10 days of the decision of the General Appeals Board. The decision of the Board was rendered on January 28, 2016, and the notice of appeal was received by your office on February 5, 2016.

Therefore, the appeal is timely and may be considered by City Council, provided that Mr. Stautberg files with your office the transcript of the General Appeals Board hearing from January 28, 2016, within 60 days following the decision appealed as required by Section 4604(e)(2) of the Sign Code.

cc: Dale Rudick, Director of Public Works and Engineering
Marta Crinejo, Agenda Director
Lisa Lorton, Division Manager, Sign Administration
David Red, Sr. Assistant City Attorney
Via certified mail
Jon M. Stautberg