



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/27/2016

S10-L25696 - Onsite Biometric Screenings

Agenda Item#:

Summary:

Background:

Formal Bids Received for S10-L25696 - Approve an ordinance awarding a contract to Onsite Health Diagnostics, LLC in an amount not to exceed \$949,050.00 for onsite biometric screenings for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the City Chief Procurement Officer recommend that City Council approve an ordinance awarding a one-year contract with two one-year options to Onsite Health Diagnostics, LLC on its low bid meeting specifications for onsite biometric screenings in the total amount not to exceed \$949,050.00 for the Human Resources Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty-two prospective bidders downloaded the solicitation document from SPD's e-bidding website, and four bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Onsite Health Diagnostics, LLC	\$ 949,050.00
2. TotalWellness	\$ 967,500.00
3. Platinum Physician Associates	\$1,056,000.00
4. Provant Health Solutions, LLC	\$2,028,000.00

The scope of work requires the contractor to furnish all supervision, labor, parts, tools, materials, transportation, equipment, supplies and licenses/certifications necessary to perform the following employee onsite-biometric health screenings: Total Cholesterol, High-Density Lipoprotein (HDL) and Coronary Risk Ratio (TC/HDL ratio); Blood Pressure measurement; Weight and Height measurements; Waist Circumference; Body Mass Index and Body Fat Percentage; Non-Fasting Glucose; and Health Coaching. These screenings are necessary to evaluate employees' health risk factors, as health risk status is a key indicator of health cost to the City. Aggregate biometric screening results direct appropriate resource allocation for tailored wellness educational initiatives based on the identified needs across the employee population. A participant with screening results outside of recommended ranges shall receive a "High Risk Referral" form from the contractor. The contractor shall have the ability to provide resources through online and telephonically for participant registration and appointment scheduling 24-hours per day and 7 days a week; collect, store and secure data for reporting purposes. During the budgeting process, funds are identified through prior benefits plan year employee Wellness Engagement participation, and earmarked to promote wellness throughout the next benefits plan year, such as Onsite-Biometric Screenings.

M/WBE Subcontracting:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Onsite Health Diagnostics, LLC has designated the below-named company as its certified M/WBE subcontractor.

<u>Name</u>	<u>Type Work</u>	<u>Amount</u>	<u>Percentage</u>
NAO Global Health, LLC	Blood Analyzer Reagents	\$104,395.50	11%

The Office of Business Opportunity will monitor this award.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Onsite Health Diagnostics, LLC provides benefits for some employees but will pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Onsite Health Diagnostics, LLC does not meet the requirements of Hire Houston First, and no local firms who were within three percent of the proposed contract fee.

John Gillespie, Chief Procurement Officer Department Approval Authority Signature
 Finance Department/SPD

Estimated Spending Authority:

DEPARTMENT	FY17	OUT YEARS	TOTAL
Human Resources	\$316,000.00	\$633,050.00	\$949,050.00

Amount of Funding:

\$949,050.00 – Health Benefit Fund (9000)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Jane E. Cheeks, Interim HR Director	HRD	832.393.6043
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748

ATTACHMENTS:

Description	Type
<u>Form-A</u>	Backup Material
<u>Form-B</u>	Backup Material
<u>POP</u>	Backup Material
<u>TX Secretary of State</u>	Other
<u>MWBE LOI</u>	Public Notice
<u>Affidavit</u>	Backup Material
<u>Tax Log</u>	Backup Material
<u>POP</u>	Other