



**CITY OF HOUSTON**  
OFFICE  
of  
**BUSINESS OPPORTUNITY**

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MAR 07 2013

OBO

**Goal Modification  
Request Form**

1. Date : 02/26/2016 2. Requesting Department: PWE-Street & Drainage 3. Solicitation Number: E-25625684

4. Solicitation Name: Asphalt Road Patching Trucks 5. Estimated Dollar Amount: \$ 104,500.00

6. Description of Solicitation (Attach Specifications/Supporting Documents): Asphalt Road Patching Trucks

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous Contract (if any): Yes  No  B. Previous Contract #: \_\_\_\_\_ C. Goal on Last Contract: \_\_\_\_\_  
 D. Was Goal Met? Yes  No  E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_  
 F. Why wasn't goal achieved: \_\_\_\_\_

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWBE Goal: Yes  No

B. Reason for waiver: (Check One)

- A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
 If goods and services are specialized, technical or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);  
 MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
 Level of MWSBE availability would produce minimal MWSBE participation.  
 Other: \_\_\_\_\_

C. Detailed Explanation for Waiver Reason: \_\_\_\_\_

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local Agreement? Yes  No

B. If yes, please specify the name of the Agreement: Houston-Galveston Area Council (HGAC)

C. Did the Department explore opportunities for using certified firms? Yes  No

Please explain how the Department explored opportunities for using certified firms:

The purchase makes reference to the awarded specifications in entirety against the cooperative purchasing agreement contract for the purchase of asphalt patch vehicles through HGAC and City of Houston. The purchase cannot be made against the current cooperative agreement because it is not a new vehicle purchase by guidelines set forth with other parties.

D. Please explain why the Department did not explore opportunities for using certified firms. The demo asphalt patch vehicle will be purchased from and directly shipped by authorized distributor and sole owner of equipment; whereas after inquiries there is no divisible partnership to be established of any measure for MWDBE Goal consideration.



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**3. REDUCED GOAL (To be completed by the department prior to advertisement)**

A. I am requesting a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

Yes  No  If yes, complete a Contract-Specific Goal Request Form and submit with this form

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWBE Goal that has already been advertised: Yes  No  N/A

B. Original Goal: \_\_\_\_\_ C. New Proposed Goal: \_\_\_\_\_ D. Advertisement Date: \_\_\_\_\_

E. Will Project be Re-Advertised: Yes  No  F. Estimated Dollar Amount: \$ \_\_\_\_\_

G. Detailed reason for request: N/A

Concurrence:

Requesting Department Initiator

3-3-16  
Date

Department Director or Designee

03-23-06  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	<u>3/8/16</u>	<u>NON DIVISIBLE</u>	<u>W-542</u>
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #