
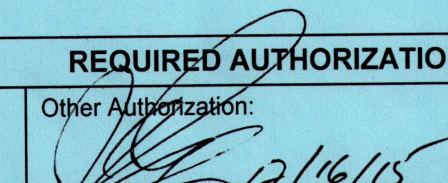


SUBJECT: Motion to extend Unpaid Leave of Absence for Senior Police Telecommunicator, Employee No. 92233.		Category # 3	Page 1 of 1	Agenda Item #
FROM: (Department or other point of origin): Houston Police Department		Origination Date: December 16, 2015		Agenda Date
DIRECTOR'S SIGNATURE:  Charles A. McClelland, Jr., Chief of Police		Council Districts affected:		
For additional information contact: Joseph A. Fenninger, CFO & Deputy Director (713) 308-1770 Janet Meisel, Sergeant, Admin. Personnel Comm. (713) 308-9230		Date and identification of prior authorizing Council Action:		
RECOMMENDATION: (Summary) Approve a Motion to extend unpaid leave of Absence for Senior Police Telecommunicator, L. Herrera, Employee No. 92233.				
Amount of Funding: N/A			F & A Budget:	
SPECIFIC EXPLANATION The Chief of Police for the Houston Police Department requests City Council to approve a motion to extend unpaid leave of absence for Laura Herrera, Senior Police Telecommunicator, Employee No. 92233. The extension of unpaid leave of absence is for the period of June 20, 2015 to January 11, 2016. Ms. Herrera has a serious illness which requires further absences beyond the 180 days already granted by the Civil Service Commission to continue treatment for this condition. Ms. Herrera requests council approval for an additional 206-day leave of absence without pay for June 20, 2015 through January 11, 2016. cc: Anna Russell, City Secretary Marta Crinejo, Agenda Director Janet Meisel, Sergeant - HPD Professional Development Command Human Resources Department Records				
REQUIRED AUTHORIZATION				
Finance Department:		Other Authorization:  12/16/15		Other Authorization: