



RECEIVED

NOV 03 2015

Goal Modification  
Request Form

1. Date: 10/21/2015 2. Requesting Department: Human Resources 3. Solicitation Number: N/A

4. Solicitation Name: Contingent Workforce Vendor Management 5. Estimated Dollar Amount: \$ 650,000.00

6. Description of Solicitation (attach specifications/supporting documents):

Contingent Workforce Vendor Management System (cloud based) for the Human Resources Department used to assist in managing non-employee workforce including temporary staff.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

A. Previous contract (if any): Yes  No  B. Previous contract number: \_\_\_\_\_

C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes  No

E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_%

F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWSBE Goal: Yes  No

B. Reason for waiver: (Check one)

- A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- Level of MWSBE availability would produce minimal MWSBE participation.
- Other:

C. Detailed explanation for Waiver Reason: \_\_\_\_\_

This purchase is for a cloud based off-the-shelf contingent vendor management software. The vendor Genesis Networks Enterprises, LLC is a Texas Department of Information Resources (DIR) Go-Direct vendor that uses their trained full-time employees to provide the implementation of the software and the account management services. There is no divisible work associated with this procurement, therefore there are no potential MWBDE opportunities.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local agreement? Yes  No

B. If yes, please specify the name of the agreement: DIR-TSO-2247

C. Did the Department explore opportunities for using certified firms? Yes  No

D. Please explain how the department explored opportunities for using certified firms:

The SOW was sent to the certified firms Smartbirdge LLC and Precision Task Group through the DIR Deliverable Based Information Technology process. The certified firms did not submit a response

E. Please explain why the Department did not explore opportunities for using certified firms: +



**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:  
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes  No  If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes  No

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes  No  F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request:

Concurrence:

Chas Amos 11/3/15  
Requesting Department Initiator Date

Omar Reed 11/3/15  
Department Director or Designee Date

FOR OBO OFFICE USE ONLY:			
<b>APPROVED:</b>			
<u>Wanda E. Ludwig</u>	<u>11/8/15</u>	<u>Non-Divisible</u>	<u>W-467</u>
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #
<b>DENIED:</b>			
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #