


TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Issuance of a Purchase Order to Contract Resource Group, L.L.C. through the State of Texas Building and Procurement Commission's Contract (TxMAS) for the Purchase and Installation of Modular Furnishings and Furniture for the Transporter/Mobile Vehicle Inspection Area for the Houston Health Department WBS No. H-000110-0001-4	<b>Page</b> 1 of 1	<b>Agenda Item</b>
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<b>FROM (Department or other point of origin):</b> General Services Department	<b>Origination Date</b>	<b>Agenda Date</b>
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<b>DIRECTOR'S SIGNATURE:</b> Scott Minnix 	<b>Council District affected:</b> 1
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<b>For additional information contact:</b> Jacquelyn L. Nisby  Phone: 832-393-8023	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION:** Authorize the issuance of a purchase order to the TxMAS vendor, Contract Resource Group, L.L.C. for the purchase and installation of modular furnishings and furniture for the Houston Health Department.

<b>Amount and Source of Funding:</b> \$192,448.02 – Special Waste Transportation & Inspection Fund (2423)	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council authorize the issuance of a purchase order in the amount of \$192,448.02 to the TxMAS vendor, Contract Resource Group, L.L.C. to purchase and install modular furnishings and furniture for the Houston Health Department Transporter/Mobile Vehicle Inspection Area. The Environmental Health Division will use this facility to perform inspections of mobile food units/vehicles to ensure compliance with code and food safety requirements.

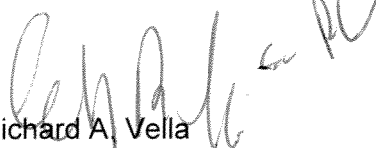

**PROJECT LOCATION:** 7427 Park Place, (Key Map 535N)

**PROJECT DESCRIPTION:** The transporter/mobile vehicle inspection area will consist of a new 6,000 square foot pre-engineered building with a standing seam metal roof and masonry façade; staff office area; cashier booth/reception desk; break room; waiting room for visitors; public and staff restrooms; circulation space, computer network/security room; electrical room; storage; and janitor's closet. Site improvements will include heavy-duty concrete driveways; a stand-alone inspection canopy; storm water drainage; retention pond; electrical, water and wastewater systems; visitors and staff parking; site lighting; security fence; electrically operated gates with card access; CCTV cameras; and landscaping.

SM:JLN:RAV:CC:KTH:kth 

c: Marta Crinejo, Jacquelyn L. Nisby, Calvin Curtis, Claudette Manning, Angela Jackson, Veronica Lizama, File

**REQUIRED AUTHORIZATION** CUIC ID # 25CONS289

<b>General Services Department:</b>  Richard A. Vella Chief of Design & Construction Division	<b>Houston Health Department:</b>  Stephen L. Williams, M.Ed., M.P.A. Director
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