



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/18/2025

ALL

Item Creation Date: 10/3/2025

DA-2025-0013 Palletized Drinking Water (The Masters Distribution Systems Co., Inc.) -
MOTION

Agenda Item#: 17.

Background:

DA-2025-0013 – Approve spending authority in the amount not to exceed \$1,467,399.26 for the purchase of palletized drinking water from The Masters Distribution Systems Co., Inc. through the Harris County Department of Education/Choice Partners Cooperative Purchasing Program for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,467,399.26** for the purchase of palletized drinking water from **The Masters Distribution Systems Co., Inc.**, through the Harris County Department of Education/Choice Partners Cooperative Purchasing Program for Houston Public Works (HPW). This award is for a 54-month period.

This procurement ensures Houston Public Works (HPW) has immediate access to palletized bottled drinking water, enabling timely citywide distribution during emergencies such as floods, winter storms, hurricanes, boil water notices, water main breaks, and other water-related service disruptions.

Additionally, bottled water is also needed to support essential on-call city personnel during these events. Utilizing the interlocal agreement allows HPW to quickly acquire bulk quantities at competitive market prices, enhancing emergency response and reducing procurement delays.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

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Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Public Works	\$122,283.26	\$1,345,116.00	\$1,467,399.26

Amount and Source of Funding:

\$1,467,399.26

Water & Sewer System Operating Fund

Fund: 8300

Contact Information:

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ATTACHMENTS:

Description	Type
COOP JUSTIFICATION FORM	Backup Material
QUOTE	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
TAX REPORT	Backup Material
CONFLICT OF INTEREST	Backup Material
1295 FORM	Backup Material
CONTRACT STATUS	Backup Material
MWBE WAIVER	Backup Material
CERTIFICATE OF FUNDS	Financial Information