



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/18/2025

ALL

Item Creation Date: 11/6/2025

DA-2025-0033 – Oil Lubricants (Arnold Oil Company of Austin, L.P.) - MOTION

Agenda Item#: 19.

Background:

DA-2025-0033 – Approve a purchase in the total amount of \$311,562.05 for oil lubricants from Arnold Oil Company of Austin, L.P., through the BuyBoard cooperative purchasing program for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$311,562.05** for oil lubricants from **Arnold Oil Company of Austin, L.P.**, through the BuyBoard cooperative purchasing program for Houston Public Works (HPW).

This request is for various oils and lubricants required to support maintenance across all of Drinking Water Operations' ground water and surface water facilities. The supplies will ensure continued maintenance and optimal performance of equipment.

Oils and lubricants are essential for maintaining operational readiness, safety, and efficiency of critical infrastructure components such as pumps, motors, gearboxes, hydraulics, and other mission-critical assets. It is imperative that the maintenance team secures a reliable and cost-effective supply to perform timely oil changes in accordance with recommended service intervals and warranty requirements.

This request represents a strategic investment in the uninterrupted functionality of water services, helping to prevent equipment failures, extend asset life, and ensure compliance with operational standards.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

M/WBE Participation:

Zero percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

For:

DocuSigned by:

Candice Gambrell

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Macchi

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Randall V. Macchi, Director
Houston Public Works

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[Signature]

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Public Works	\$311,562.05	\$0.00	\$311,562.05

Amount and Source of Funding:

\$311,562.05 Water & Sewer System Operating Fund
Fund: 8300

Contact Information:

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Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
COOP JUSTIFICATION FORM	Backup Material
QUOTE	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
TAX REPORT	Backup Material
CONFLICT OF INTEREST	Backup Material
FORM 1295	Backup Material
CONTRACT STATUS	Backup Material
MWBE WAIVER	Backup Material
CERTIFICATE OF FUNDS	Financial Information