



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/12/2025

ALL

Item Creation Date: 11/3/2025

Doc928716303 – Jury Management System Services (Tyler Technologies, Inc.) –
ORDINANCE

Agenda Item#: 29.

Background:

Request for Proposals (RFP) received on February 22, 2024, for Doc928716303 - Approve an ordinance appropriating \$113,000.00 out of the Equipment Acquisition Consolidated Fund (1800) and approve awarding a contract to Tyler Technologies, Inc., in the maximum contract amount of \$1,433,541.00 for jury management system services for the Municipal Courts Department.

Specific Explanation:

The Director and the Presiding Judge for the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approve an ordinance **appropriating \$113,000.00 out of the Equipment Acquisition Consolidated Fund (1800)** and approve **awarding a three (3) year contract, with two (2) one-year renewal options, for a maximum five-year contract term to Tyler Technologies, Inc.,** in the maximum contract amount of **\$1,433,541.00** for jury management services for the Municipal Courts Department (MCD).

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, transportation, and related to the summoning of jurors for MCD. Services include the maintenance of the list of prospective jurors (jury wheel) that is provided by Harris County every two years, the preparation and mailing of summons forms, and an Interactive Voice Response (IVR) system and an online platform both off which allow jurors to claim an exemption/disqualification from service and reset their scheduled appearance date, ability to send text messages to jurors and a juror disbursement software system that includes a debit card juror payment process in lieu of juror payments made via checks mailed to jurors.

The RFP was advertised in accordance with the State of Texas bid laws, and proposals were received from Aragonda-Smarthub Technologies & Communications, Jury Systems Incorporated, QuestMark Information Management, Inc., Avenu Insight & Analytics, LLC, and Tyler Technologies, Inc. The Evaluation Committee consisted of employees from the Houston Information Technology Services Department and MCD.

The proposals were evaluated based upon the following criteria:

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

Tyler Technologies, Inc. received the highest overall scores and was deemed the best qualified to perform the requirements as outlined in the RFP.

M/WBE Participation:

The RFP was advertised with a 7% goal for MWBE participation. Tyler Technologies, Inc., submitted a Good Faith Effort to the Office of Business Opportunity and was approved to move forward with a 0% goal on this contract.

Pay or Play Program:

The contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case Tyler Technologies, Inc., has elected to play and will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Tyler Technologies, Inc., is not a designated company; therefore, the HHF preference was not applied to the award of the contract.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority Signature

Estimated Spending Authority			
Department	FY26	Out Years	Total
MCD	\$239,299.00	\$1,274,123.00	\$1,433,541.00
TOTAL	\$239,299.00	\$1,274,123.00	\$1,433,541.00

Amount and Source of Funding:

784,177.00 – General Fund (1000)
 \$536,364.00 - Municipal Court Technology Fund (2207)
 \$113,000.00 – Equipment Acquisition Consolidated Fund (1800)
\$1,433,541.00 Total

Contact Information:

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ATTACHMENTS:

Description	Type
MWBE Goal Document	Backup Material
Ownership Form	Backup Material
Delinquent Tax Report	Backup Material
OA	Backup Material
POP Forms	Backup Material
Conflict of Interest	Backup Material
Signed Coversheet	Signed Cover sheet