



CITY OF HOUSTON

Administration & Regulatory Affairs Department
Strategic Purchasing Division (SPD)

RCA 10179

Interoffice

Correspondence

To: Kevin M. Coleman, C.P.M.
Assistant Purchasing Agent

From: John G. Tatman

Date: August 8, 2008

Subject: MWBE Participation Form

I am requesting a **waiver** of the MWBE Goal: Yes No Type of Solicitation: Bid Proposal

I am **requesting** a MWBE goal below 11% (To be completed by SPD, and prior to advertisement): Yes No N/A

I am requesting a **revision** of the MWBE Goal: Yes No Original Goal: N/A New Goal: N/A

If requesting a revision, how many solicitations were received: 0

Solicitation Number: S44-S22978 Estimated Dollar Amount: \$11,368,125.18

Anticipated Advertisement Date: 9/3/2008 Solicitation Due Date: 9/18/2008

Goal On Last Contract: 0 Was Goal met: Yes No

If goal was not met, what did the vendor achieve: 0

Name and Intent of this Solicitation:
Personal Protective Gear for the Fire Department

Rationale for requesting a Waiver or Revision (Zero percent goal or revision after advertisement):
(To be completed by SPD)

This solicitation is for personal protective gear for use by the fire department. History has shown this equipment will be direct shipped to the City by the manufacturer. There is no potential for M/WBE participation.

Concurrence:

John G. Tatman
SPD Initiator

Juana Rhone
for Division Manager

Robert Gallegos
Robert Gallegos, Deputy Assistant Director
*Affirmative Action

Kevin M. Coleman
Kevin M. Coleman, C.P.M.
Assistant Purchasing Agent

* Signature is required, if the request is for zero percent MWBE participation, or to revise the MWBE goal.

RECORDED

AUG 10 2008

10:00 AM
10/10/08