



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/23/2015

E25415 - Aging and Nutrition and Transportation Services - MOTION

Agenda Item#:

Clay

Background:

S10-E25415 - Approve a payment of an emergency purchase order issued to Northwest Assistance Ministries in the total amount not to exceed \$315,509.40 for ongoing nutrition and transportation services for qualified elderly participants.

Specific Explanation:

The Director of Houston Health Department and the City Purchasing Agent recommend that City Council approve payment for the emergency purchase order to Northwest Assistance Ministries in the total amount of \$315,509.40 for the provision of nutrition and transportation services to senior citizens within the northwest portion of Houston/Harris County, and that authorization be given to issue an automated (SAP) purchase order.

On May 15, 2015 the City of Houston issued a request for proposal (RFP No. T25415) for nutrition and transportation services to be provided to persons 60 years of age and older, through the Harris County Area Agency on Aging (HCAAA)—a bureau within the Houston Health Department. The RFP closed on June 18, 2015 and 10 proposals were received. Northwest Assistance Ministries was one of the proposers, and who had provided services under the purchase order. Recommendations for new contracts under this recent RFP solicitation were expected to be in place by October 1, 2015; however, due to the lengthy evaluation process and staff changes, these awards have been slightly delayed, and hence the need for this proposed emergency purchase order for these services.

This recommendation is made pursuant to Chapter, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

Calvin D. Wells
Calvin D. Wells, City Purchasing Agent
Finance/Strategic Procurement Division

Department Approval Authority Signature

Prior Council Action:

Amount of Funding:

\$315,509.40 - Federal State Local Pass Through Fund (5030)

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ATTACHMENTS:

Description

Form-A

Tax Log

Drug Forms

Type

Backup Material

Backup Material

Other