



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/10/2025

WS1344094506.A1 - Process Improvement Consulting Services (Alvarez & Marsal Public Sector Services, LLC) - ORDINANCE

Agenda Item#:

### **Background:**

**WS1344094506.A1 – Approve an amending ordinance to Ordinance No. 2024-0902 (passed on November 20, 2024) to increase the maximum Contract amount to \$1,005,195.00; approving and authorizing a first amendment to Contract No. 4600018614 to extend the contract term to February 26, 2026 and add dashboard enhancements for the Houston Permitting Center from Alvarez & Marsal Public Sector Services, LLC through the Omnia Partners Cooperative Purchasing Program for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2024-0902 (passed on November 20, 2024) to increase the maximum Contract amount to **\$1,005,195.00**; approving and authorizing a first amendment to Contract No. 4600018614 to **extend the contract term to February 26, 2026 and add dashboard enhancements for the Houston Permitting Center from Alvarez & Marsal Public Sector Services, LLC (A&M)** through the Omnia Partners Cooperative Purchasing Program for Houston Public Works.

This contract was awarded on November 20, 2024, by Ordinance No. 2024-0902 for a one (1) year term in the amount of \$884,500.00 for process improvement consulting services. Expenditures to date total \$884,431.88. The requested increase of \$120,695.00, extension, and additional services represent a continuation of services and focus on providing ongoing professional support related to the In-Flight Projects Dashboard. This dashboard, developed under previous scopes of work, is a critical tool that supports unified project-level visibility, interdepartmental alignment on project review priorities, and the transition away from legacy Excel-based reporting.

The objective is to maintain operational momentum by supporting the Houston Permitting Center (HPC) in optimizing and sustaining permitting operations through targeted dashboard enhancements, refined prioritization logic, and increased user adoption. The project seeks to ensure that operational reporting and decision-making tools align with evolving business needs while laying the foundation for successful integration with the upcoming HouPermits system.

A&M will collaborate with HPC to accomplish the following engagement objectives:

- **Enhance dashboards to meet current operational priorities** and provide actionable visibility into plan review performance.
- **Refine and document business logic and prioritization rules** that reflect current service level requirements and can be translated into HouPermits by the HITS development team.
- **Drive user adoption and workflow integration** to ensure dashboards are used consistently in daily operations, establishing habits and processes that will transition to HouPermits.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **MWBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**


The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

### **Hire Houston First:**


This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this contract.

### **Fiscal Note:**


Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
 Houston Public Works

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Estimated Spending Authority			
Department	FY2026	Out Years	Total
Houston Public Works	\$120,695.00	\$0.00	\$120,695.00

**Prior Council Action:**

Ordinance 2024-0902; Passed November 20, 2024

**Amount and Source of Funding:**

\$120,695.00  
 Building Inspection Fund  
 Fund No.: 2301

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
Original RCA	Backup Material
ORD. 2024-0902	Backup Material
Contract	Backup Material
COOP Justification Form	Backup Material
Approved MWBE Goal Waiver	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Form 1295	Backup Material
Certification of Funds	Financial Information