



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/14/2025

ALL

Item Creation Date:

SR1497782411- Food Handler and Food Service Manager Online Inspection Certification Courses (Above Training Inc.)

Agenda Item#: 45.

Summary:

ORDINANCE APPROVING AND AWARDING A REVENUE AGREEMENT BETWEEN THE CITY OF HOUSTON AND ABOVE TRAINING INC. DBA STATE FOOD SAFETY FOR ONLINE CERTIFICATION FOOD SERVICES COURSES FOR THE HOUSTON HEALTH DEPARTMENT - 3 Years with 2 one-year options - Revenue

Background:

Professional Services for SR1497782411 – Approve an ordinance awarding a revenue agreement between the City of Houston and Above Training Inc, DBA State Food Safety for online certification food services courses for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a thirty-six (36) month revenue contract, with two (2) consecutive one-year automatic renewal terms to **Above Training Inc, DBA State Food Safety** for online certification food services courses for the Houston Health Department.

The scope of work requires Above Training Inc DBA State Food Safety to provide online certification courses for food services managers and food handlers, supporting the Houston Health Department’s Environmental Division, Bureau of Consumer Health. The online training courses provide State of Texas-accredited or American National Standard Institute (ANSI) Food Service Managers Certification (FSMC) and Food Handlers (FH) Certificates upon completion of the program (s). The aforementioned courses are hosted through a custom online portal, accessible on Consumer Health’s webpage on houstonhealth.org.

The current revenue agreement generates \$136,059.66 during FY24, equating to an anticipated revenue of \$685,000.00 over a five-year period. Above Training shall collect payment from participants and reconcile the monthly payment to be made to the City of Houston.

This recommendation is made pursuant to subsection 252.022 (a)(4) of the Texas Local Government Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services contractor for this purchase.

Fiscal Note:

Revenue for this item is included in the FY2026 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division

Signed by:

Department Approval Authority

Prior Council Action:

N/A

Amount and Source of Funding:

Revenue General Fund

Contact Information:

Name	Dept/Division	Phone No.:

Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8108
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
COI Insurance with Endorsement	Backup Material
MWBE Waiver	Backup Material
Professional Service Justification	Backup Material
Vendor Proposal	Backup Material
Tax Report	Backup Material
Conflict of Interest	Backup Material
Scope of Work	Backup Material
Form 1295	Backup Material
OA 4600019107	Backup Material
Signed Food & Safety Agreement	Contract/Exhibit
Ordinance	Ordinance/Resolution/Motion
Funding Verification	Financial Information