



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/14/2025

ALL

Item Creation Date:

SR1687398579 - Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services (PSI JF Petroleum Group, Inc.)

Agenda Item#: 2.

Background:

P68-SR1687398579 - Approve spending authority to purchase aboveground fuel and fluid storage with related hardware, software, and services from PSI JF Petroleum Group, Inc. through the Cooperative Purchasing Agreement with Sourcwell, in an amount not to exceed \$159,329.95. The Cooperative Agreement expires November 18, 2028. If Sourcwell and PSI JF Petroleum Group, Inc. agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar aboveground fuel and fluid storage with related hardware, software, and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement.

Specific Explanation:

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer (CPO) recommend that City Council approve spending authority to purchase aboveground fuel and fluid storage with related hardware, software, and services through the Cooperative Purchasing Agreement with Sourcwell in an amount not to exceed **\$159,329.95** for the FMD and that authorization be given to make purchases, as needed, from the Sourcwell contract supplier **PSI JF Petroleum Group, Inc.** This amount is anticipated to fund **four (4) years** of aboveground fuel and fluid storage with related hardware, software, and services from **PSI JF Petroleum Group, Inc.**

The Cooperative Agreement expires **November 18, 2028** ("Expiration Date"). If Sourcwell and **PSI JF Petroleum Group, Inc.** agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar aboveground fuel and fluid storage with related hardware, software, and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement. If Sourcwell and **PSI JF Petroleum Group, Inc.** do not agree to extend the Cooperative Agreement before the expiration date, but Sourcwell and **PSI JF Petroleum Group, Inc.** execute a new Cooperative Agreement with substantially similar terms and conditions, as determined by the CPO and Director of the FMD in conjunction with the City Attorney, as the existing Cooperative Agreement before the end of the term of this award, this award authorizes the City to purchase similar aboveground fuel and fluid storage with related hardware, software, and services under the new Cooperative Agreement and automatically extends the term of this award to match the term of the new Cooperative Agreement. Notwithstanding the foregoing, the term of this award, including any renewals or extensions, shall not exceed ten years.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

M/WBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Houston Hire First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

**Jedediah Greenfield/Chief Procurement Officer
 Finance/Strategic Procurement Division**

DocuSigned by:

Department Approval Authority Signature

ESTIMATED SPENDING AUTHORITY

Department	FY 2026	Out Years	Total
Fleet Management	\$51,925.27	\$107,404.68	\$159,329.95

Amount and Source of Funding:

\$159,329.95

Fleet Management Fund

Fund No.: 1005

Contact Information:

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ATTACHMENTS:

Description

Type

MWBE Goal Waiver

Backup Material

Request to Purchase from Cooperative

Backup Material

Justification Approval

Backup Material

PSI JF Petroleum Contract

Backup Material

Ownership Forms

Backup Material

1295 Certificate

Backup Material

Certification of Funds

Financial Information

Form A

Financial Information

Clear Tax Report

Backup Material