



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/5/2025

25DSGN149 – Approve Professional Building Envelope Consultant Services Contracts - Task Order and Job Order Contracting Program

Agenda Item#:

**Background:**

**RECOMMENDATION:** Approve three federally funded and three non-federally funded task order contracts for professional building envelope consultant services for the Task Order and Job Order (TOC/JOC) Contracting Program.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council approve three federally funded and three non-federally funded task order contracts for professional building envelope consultant services with Building Envelope Consultants, LLC (BEC); Price Consulting, Inc. (PCI); and Walter P. Moore & Associates, Inc. (WPM), for the TOC/JOC Contracting Program, and delegate authority to the Director to approve supplemental allocations up to the maximum contract amount of \$3,000,000.00 for each contract. Each contract is for a two-year term with three one-year renewal options.

GSD utilizes task order contracts to facilitate roof replacement and repair designs, project management services, minor architectural and engineering design services, including structural, civil, and mechanical, electrical and plumbing (MEP) services for the construction, repair, rehabilitation, or alteration of facilities for its client departments. Having these contracts in place allows the City to expedite facility construction projects and can help the City respond quickly to emergencies. As departments identify projects, funding is made available through supplemental allocations from various departmental budgets, grant funds or bond fund appropriations, up to the maximum contract amount.

On February 21, 2025, and February 28, 2025, GSD advertised a Request for Qualifications (RFQ) for professional building envelope consultant services. The RFQ contained selection criteria that ranked the respondents on project experience, task order contracting experience, and proposed personnel's experience. The Statements of Qualifications (SOQs) were due on March 20, 2025, and eight firms responded. A selection committee comprised of GSD, Houston Public Library, and Solid Waste Department employees evaluated the SOQs and interviewed the top five respondents. Based on the advertised criteria, the top three firms were selected to perform the work. The Successful respondents may be offered a federal contract, a non-federal contract or both.


**SCOPE OF CONTRACT AND FEES:** Under the terms of the contracts, the consultants will provide professional roofing and building envelope consulting services for various City departments. These services include but are not limited to roof replacement and repair design, including drawings and specifications, roof and building envelope assessments, construction/repair cost estimating, construction administration, moisture intrusion surveys, core sampling, quality control inspections, roof system maintenance training, and warranty claim assistance. Basic services fees for each task order will be negotiated based on the size and complexity of the project and will be paid on a lump sum basis.

**PROJECT LOCATION:** Citywide

**M/WBE INFORMATION:** A contract-specific goal of 5% has been established for this contract. Sub-consultant utilization will be determined as projects and proposals are received for the task order contracts.

**PAY OR PLAY PROGRAM:** The proposed contracts require compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, all firms provide health benefits to eligible employees in compliance with City policy.

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:  
 8/11/2025  
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C. J. Messiah, Jr.  
General Services Department

**Amount and Source of Funding:**

Maximum contract amount for each contract: **\$3,000,000 – 5 years**

**Contact Information:**

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<sup>DS</sup>  


**ATTACHMENTS:**

**Description**

Pay or Play Documents

**Type**

Backup Material