



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

SR1680547512 - Spay/Neuter Service for BARC Shelter Pets (HOUSTON SPAY NEUTER CLINIC) - MOTION

Agenda Item#:

Background:

Professional Services S38-SR1680547512 – Approve a spending authority in an amount not to exceed \$2,754,000.00 for spay and neuter services of BARC shelter pets and pets transferred to the City’s animal transport contractor through the Houston Spay Neuter Clinic for a five (5) year period for the Administration and Regulatory Affairs Department.

The Director of Administration and Regulatory Affairs and the Chief Procurement Officer recommend that City Council approve authority in an amount not to exceed \$2,754,000.00 for a period of five (5) years for spay and neuter services of BARC shelter pets and pets transferred to the City’s animal transport contractor. Additionally, it is also recommended that authorization be given to issue purchase orders as necessary to the Houston Spay Neuter Clinic.

City Ordinance requires all pets to be altered before leaving the BARC shelter. BARC is working with rescue and foster partners to get spayed/neutered pets out of the shelter as quickly as possible. Houston Spay Neuter Clinic shall provide labor, materials, equipment, tools, medicine and supervision to perform spay/neuter services on feline and canine animals in accordance with the City’s requirements as part of the City’s spay/neuter initiative.

Houston Spay Neuter Clinic will provide the following services:

Dog Spay (All Sizes/reproduction status) Includes: Rabies vaccine, Distemper/Parvo Vaccine, microchipping, application of flea prevention.

Dog Neuter (All Sizes/reproduction status) Includes: Rabies vaccine, Distemper/Parvo Vaccine, microchipping, application of flea prevention.

Cat Spay (All Sizes/reproduction status) Includes: Rabies vaccine, FVRCP, microchipping, application of flea prevention.

Cat Neuter (All Sizes/reproduction status) Includes: Rabies vaccine, FVRCP, microchipping, application of flea prevention.

Houston Spay Neuter Clinic shall perform a minimum of 40-50 spay/neuter surgeries per week and perform the surgeries, including without limitation, a complete surgical suite, anesthesia, surgical instruments, suture, medications, premedication, induction medications and antibiotics and other equipment as is necessary to safely and effectively complete surgical operations on dogs and cats.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

9/12/2025

Jeddian Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

9/12/2025

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Department Approval Authority Signature

Estimated Spending Authority			
Department	FY2026	Out Years	Total
Administration and Regulatory Affairs	\$90,000.00	\$2,664,000.00	\$2,754,000.00

DS
EC

Amount and Source of Funding:

\$2,754,000.00 - BARC Special Revenue Fund (Fund 2427)

Contact Information:

Contact Information:

Lena Farris 832-393-8729

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ATTACHMENTS:

Description

Certification of Funds

OBO Waiver

Professional Justification Form

Quote

Ownership Forms

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material