



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/25/2025

106274.A1 – Emergency Medical Services Training (Houston Community College) –
ORDINANCE

Agenda Item#:

Background:

P15-106274.A1 – Approve an ordinance authorizing a First Amendment to Contract No. 4600017429 and amending Ordinance No. 2022-0795, passed on October 12, 2022, between the City of Houston and Houston Community College System. This amendment increases the maximum contract amount from \$3,290,775.00 to \$4,408,637.00 and revises the payment terms and scope of work to provide emergency medical services training for Houston Fire Department.

Specific Explanation:

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between City of Houston and **Houston Community College System** to increase the maximum contract amount from **\$3,290,775.00 to \$4,408,637.00**, to revise the payment terms and scope of work to provide emergency medical services training for Houston Fire Department (HFD).

The contract was awarded on October 12, 2022, by Ordinance No. 2022-0795, for a three-year term with two one-year options, in an amount of \$3,290,775.00. Expenditures as of August 11, 2025, totaled \$2,813,514.60. The Houston Fire Department is now requesting an increase to the contract's maximum amount by \$1,117,862.00 and revisions to the payment terms and the scope of work to support the continued education and training of Emergency Medical Technicians (EMTs).

Houston Community College will provide all necessary labor, materials, and supervision for EMT and Paramedic courses conducted at the Houston Fire Department Training Academy, NE Codwell Campus, a designated HCC campus, or other mutually agreed-upon locations throughout the duration of the contract. The college shall provide emergency medical service education programs for EMTs and Paramedics that meet the national education training standards that address the Texas Administrative Code, Title 25, Health Services, Part 1, Chapter 157, Emergency Medical Care, Subchapter C. The minimum curriculum shall include all content required by the current national EMT and/or Paramedic educational standards and competencies as defined in the National EMS Education Standards by the United States Department of Transportation. The college shall comply with all National Registry of Emergency Medical Technicians testing requirements.

The benefits of this education include, but are not limited to:

- HCC provides an educational program recognized by the Texas Department of State Health Services for the Emergency Medical Professions.
- HCC is accredited by the Commission on Accreditation of Allie Health Education Programs (CAAHEP)
- HCC is recognized for its National Registry of Emergency Medical Technicians pass percentage rate.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that “a local government may agree with another local government or with the state of a state agency, including the comptroller, to purchase goods and services” and that such a purchase “satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.

M/WBE Subcontracting:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY 2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 9/24/2025

Jeddian Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

 9/29/2025

Department Approval Authority

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Fire Department	\$88,262.00	\$1,029,600.00	\$1,117,862.00

Prior Council Action:

Ordinance No. 2022-0795 – Approved on October 12, 2022

Amount and Source of Funding:

\$1,117,862.00 – General Fund (1000)

Contact Information:

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ATTACHMENTS:

Description	Type
Original RCA	Backup Material
Original Contract	Backup Material
Partially Signed Agreement	Backup Material
COF - HFD	Financial Information
Previous Ordinance 2022-0795	Backup Material
MWBE Waiver	Backup Material
Ownership Form - HCC	Backup Material
Conflict of Interest Questionnaire - HCC	Backup Material
1295 Form - HCC	Backup Material