



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/7/2025

District D

Item Creation Date:

HCD25-95 Houston HELP - Subrecipient Agreement

Agenda Item#: 34.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Houston HELP, Inc. (Houston HELP), providing up to \$413,091.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the continued operation of a permanent housing community residence with supportive services to a minimum of 50 very-low income households living with HIV/AIDS.

Supportive services include comprehensive case management, housing counseling, job training, after-school activities, and other supportive services that reinforce opportunities towards independent living for all household members. Operating costs include, but are not limited to, property management, utilities, and maintenance and repairs.

Category	Initial Allocation	Supplemental Allocation	Maximum Agreement Amount	Percent
Operating Costs	\$280,000.00	\$0.00	\$280,000.00	67.78%
Supportive Services	\$105,000.00	\$0.00	\$105,000.00	25.42%
Administrative	\$9,831.85	\$18,259.15	\$28,091.00	6.80%
Total	\$394,831.85	\$18,259.15	\$413,091.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in March 2025 with a one-year renewal option at the City's discretion. Houston HELP was one of the selected agencies. This Agreement will begin on the date of countersignature of the City Controller and provide funding through September 30, 2026.

Houston HELP has received funding from the City since 1999 and had no findings on their last compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on August 19, 2025.

Michael Nichols

Michael C. Nichols, Director

ESTIMATED SPEND AUTHORITY

FUND SOURCE	FY26	OUT YEARS	TOTAL
Fund 5000	\$394,831.85	\$18,259.15	\$413,091.00

Amount and Source of Funding:

\$413,091.00 Federal Government – Grant Fund (5000)

Contact Information:

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ATTACHMENTS:

Description	Type
Public Notice	Public Notice
Affidavit of Ownership	Backup Material
Delinquent Tax Report	Backup Material
Signed PNDFD	Backup Material
SAP - OA	Financial Information

Fact Sheet

Backup Material