



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/3/2025

ALL

Item Creation Date: 6/27/2025

HCD25-72 Northwest Assistance Ministries

Agenda Item#: 9.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **NORTHWEST ASSISTANCE MINISTRIES** to provide HOME Investment Partnerships Program – American Rescue Plan Funding for program that will serve households who are at-risk for, or are experiencing homelessness - \$1,153,870.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Northwest Assistance Ministries (NAM), providing up to \$1,153,870.00 in HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) funding for a program that will serve a minimum of 65 households annually who are at-risk of or experiencing homelessness.

NAM's Diversion Program will work primarily with clients referred through The Way Home's Coordinated Entry System and referrals from other City-approved sources as appropriate, and who have housing issues and barriers to long-term stability. The aim is to identify immediate alternative housing arrangements to avoid emergency shelter or unsheltered living. Services may include case management, food, transportation, outreach services, financial assistance, other supportive services and referrals to wrap-around services.

Year 1	AMOUNT	PERCENT
Program	\$534,358.88	92.82%
Administration	\$41,317.81	7.18%
Subtotal	\$575,676.69	100.00%
Year 2		
Program	\$535,598.97	92.63%
Administration	\$42,594.34	7.37%
Subtotal	\$578,193.31	100.00%
Total	\$1,153,870.00	100.00%

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). NAM was one of the agencies that responded and was selected from the pool of applicants.

The initial Agreement period is from the Date of Countersignature to August 31, 2026, with an option for a one-year renewal at the City's discretion. NAM has received funding from the City of Houston since 2020. There were no findings or concerns in the most recent compliance monitoring review for other funded projects.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Amount and Source of Funding:

\$1,153,870.00 Federal Government – Grant Fund – (5000)

Contact Information:

Roxanne Lawson,
(832) 394-6307

ATTACHMENTS:

Description

DTR 2025
Affidavit of Ownership
Board of Directors
SAP Documents-PR
SAP Documents-OA

Type

Backup Material
Backup Material
Backup Material
Financial Information
Financial Information

PNFDF Signed 4 pags
Fact Sheet
Verification of Grant Funding-BA
Subrecipient Agreement
Signed Ordinance
CAPTION

Signed Cover sheet
Backup Material
Backup Material
Contract/Exhibit
Ordinance/Resolution/Motion
Other