



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

WS1227227659 - Elevator Maintenance and Repair Services - ORDINANCE (Otis Elevator Company)

Agenda Item#:

Background:

S19-WS1227227659 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and Otis Elevator Company in the maximum contract amount of \$8,438,390.00 for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for Various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve and authorize a derivative agreement for a **forty-nine-month term** between the City of Houston and **Otis Elevator Company** in the maximum contract amount of **\$8,438,390.00** for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for various Departments

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform scheduled monthly and quarterly preventive maintenance as well as un-scheduled repair services for elevators at various City of Houston facilities. Additionally, the contractor shall be required to perform all work in strict accordance with current and future City Building and American National Standards Institute of Elevator Codes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

MWBE Participation

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City’s ‘Pay or Play’ Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

8/13/2025

Jeddian Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
General Services Department	\$282,354.00	\$6,605,146.00	\$6,887,500.00
Houston Parks and Recreation	\$3,000.00	\$1,247,000.00	\$1,250,000.00
Houston Public Works	\$ 75,228.00	\$225,662.00	\$300,890.00
TOTALS	\$360,582.00	\$8,077,808.00	\$8,438,390.00

Amount and Source of Funding:

\$6,887,500.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)
 \$1,250,000.00 – General Fund (1000)

\$ 300,890.00 – Water and Sewer System Operating Fund (8300)

\$8,438,390.00 - TOTAL

Contact Information:

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ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Cooperative Justification	Backup Material
Cooperative Agreement	Contract/Exhibit
Proposal	Backup Material
Secretary of State (SOS)	Backup Material
Funding	Financial Information
COI and Endorsements	Backup Material
Drug Policy Forms	Backup Material
Contract	Contract/Exhibit