



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

ALL

Item Creation Date: 7/11/2025

HCD25-84 Bread of Life - Subrecipient Agreement

Agenda Item#: 17.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to the Subrecipient Agreement between the City of Houston (City) and Bread of Life, Inc. (BOL), providing up to \$575,630.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for a project that provides: (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utility Assistance (STRMU); (3) Permanent Housing Placement Services (PHPS); and (4) Supportive Services for 107 low income households living with HIV/AIDS.

Housing assistance will continue to be provided as follows: (1) TBRA for 97 households, (2) STRMU for five households, and (3) PHPS for five households to provide housing stability and prevent homelessness. Supportive Services will include case management, mental and behavioral health, and other services that will promote housing stability, improve access to care or related services, and reinforce opportunities towards independent living for all household members.

Category	Amount	Percent
Tenant-Based Rental Assistance	\$372,620.00	64.73%
Supportive Services	\$128,810.00	22.38%
Short-Term Rent, Mortgage, and Utility Assistance	\$48,680.00	8.46%
Administrative	\$25,520.00	4.43%
Permanent Housing Placement Services	\$0.00	0.00%
Total	\$575,630.00	100.00%

BOL was selected through an emergency procurement process to administer HOPWA services to currently served households upon notification, in March 2023, that a previously contracted agency would discontinue services. The initial term began June 1, 2023 and was extended through extensions and an Amendment to August 31, 2025. This Second Amendment will extend the term and provide funding through November 30, 2025.

As of June 2025, Bread of Life has expended approximately 96% of their allocated funding and served approximately 103% of their client goal. BOL has received funding through various Agreements with the City since 1999 and had no findings on their last compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

Michael Nichols

Michael Nichols, Director

Prior Council Action:

5/17/2023 (O) 2023-336; 7/10/2024 (O) 2024-507

Amount and Source of Funding:

\$575,630.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Public Notice	Public Notice

~~PUBLIC NOTICE~~

City Ordinance - Prior Council Action

Ordinance - Prior Council Action

Affidavit of Ownership

Signed PNFDF

SAP Docs

Fact Sheet

~~PUBLIC NOTICE~~

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Backup Material