



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

ALL

Item Creation Date: 8/7/2025

HITS- ERP Transformation Office Appropriation

Agenda Item#: 37.

### **Background:**

### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$2,000,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned ERP Transformation Office project for Houston Information Technology Services. This project is budgeted in the approved FY2026 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

<b><u>PROJECT</u></b>	<b><u>PROJECT NO.</u></b>	<b><u>AMOUNT</u></b>
ERP Transformation Office	X-640044*	\$2,000,000.00

This planned initiative will create a dedicated ERP Transformation Office, supported by a blend of project-specific resources and staff augmentation. These resources will contribute to the initiatives outlined in the HITS ERP Transformation Roadmap over the next 3 to 5 years. This approach will support Finance, Human Resources, and HITS departments in maintaining daily operations while leading business process and technical changes required for ERP transformation. Funding will be used for professional service resources assigned full-time to support both the technical and business functions throughout the project. HITS will leverage cooperative contract(s) as well as existing contract(s) for the purchase of professional services.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

DocuSigned by:

**Lisa Kent, Chief Information Officer**  
**Houston Information Technology Services**

### **Prior Council Action:**

N/A

### **Amount and Source of Funding:**

\$2,000,000.00- Equipment Acquisition Consolidated Fund (1800)

### **Contact Information:**

<b><u>Name</u></b>	<b><u>Dept/Division</u></b>	<b><u>Phone No.:</u></b>
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### **ATTACHMENTS:**

<b><u>Description</u></b>	<b><u>Type</u></b>
COF	Financial Information
FMBB	Financial Information
SAP Form A	Financial Information