



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 7/25/2025

L32489.A1 - Plastic Meter Box Cover and Installation Services (WorkQuest) -  
ORDINANCE

Agenda Item#:

**Background:**

**(P07-L32489.A1) – Approve an amending ordinance to Ordinance No. 2022-0842 (approved on October 19, 2022) to increase the maximum contract amount to \$19,254,600.00 for Contract No. 4600017457 between the City of Houston and WorkQuest for Plastic Meter Box and Cover Installation and Reading Services for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2022-0842 (approved on October 19, 2022) to increase the maximum contract amount to **\$19,254,600.00** for Contract No. 4600017457 between the City of Houston and **WorkQuest** for Plastic Meter Box and Cover Installation and Reading Services for HPW.

The contract was awarded on November 4, 2022, by Ordinance No. 2022-0842, for a three-year term, with two one-year options in the amount of \$6,075,000.00. Expenditures to date total \$6,075,000.00. The increase in spending is driven by the Mayor's Water Bill Improvement Plan due to the aging and less reliable Itron network currently in service. This has accelerated the use of existing contract funds and now require a funding increase to sustain essential services throughout the remainder of the contract term.

The original scope of work requires the contractor to provide supervision, labor, tools, materials, supplies, and equipment necessary for metering assembly and ancillary equipment installation per published established field services procedures and mutually agreed-upon production schedules and quality standards.

**MWBE Participation:**

WorkQuest is a non-profit organization created by State law, and the Office of Business Opportunity has issued a waiver of the MWBE requirements.

**Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director  
Houston Public Works

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**Estimated Spending Authority**

Department	FY26	Out-Years	Total Amount
Houston Public Works	\$3,602,280.00	\$9,577,320.00	\$13,179,600.00

**Prior Council Action:**

Ordinance 2022-0842; Passed October 19, 2022

**Amount and Source of Funding:**

\$5,349,600.00 - Water and Sewer System Operating Fund (8300)  
\$7,830,000.00 – Combined Utility System General Purpose Fund (8305)

**\$13,179,600.00 - Total**

**Contact Information:**

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Jessieann Greenfield, Chief Procurement Officer      Finance/SPD (632) 593-9120

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Original RCA - WorkQuest	Backup Material
ORD. No. 2022-0842	Ordinance/Resolution/Motion
Contract - WorkQuest - Signed	Contract/Exhibit
Ownership Information Form - WorkQuest	Backup Material
Tax Report - WorkQuest	Backup Material
Zero Goal Approval Memo - WorkQuest	Backup Material
COF - Plastic Meter Box and Cover with Installation - WorkQuest	Financial Information