



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/6/2025

ALL

Item Creation Date: 4/24/2025

L28825.A1 – Occupational Medical Testing Services (Alliance Health Resources Mobile Division, Ltd.) – ORDINANCE

Agenda Item#: 20.

Summary:

ORDINANCE amending Ordinance No. 2020-0454; (Approved on May 27, 2020); approving and authorizing first amendment between City of Houston and **ALLIANCE HEALTH RESOURCES MOBILE DIVISION, LTD**; increasing the maximum contract amount, extending the contract term and amending Exhibit F (Fees & Costs) for continued Occupational Medical Testing for the Human Resources Department - 1 Year - \$304,408.00 - General and Other Funds

Background:

L28825.A1 – Approve an amending ordinance to Ordinance No. 2020-0454 (approved on May 27, 2020) to increase the maximum contract amount from \$1,217,630.00 to \$1,522,038.00; approving and authorizing a first amendment to Contract No. 4600015951 between the City of Houston and Alliance Health Resources Mobile Division, Ltd. to amend Exhibit F (Fees and Costs) and to extend the contract term from June 2, 2025, to June 2, 2026 for continued Occupational Medical Testing Services for the Human Resources Department.

Specific Explanation:

The Director of Human Resources and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$1,217,630.00 to \$1,522,038.00 and approve a first amendment to the contract between City of Houston and **Alliance Health Resources Mobile Division, Ltd. to amend Exhibit F (Fees and Costs)** and to extend the contract term from **June 2, 2025, to June 2, 2026** for continued Occupational Medical Testing Services for Human Resources Department (HR).

The contract was awarded on May 27, 2020, by Ordinance No. 2020-0454 for a three (3) year initial term with two (2) successive one (1) year terms, in the amount of \$1,217,630.00. The extension of the contract term and the increase of \$304,408.00 to the maximum contract amount will allow Alliance Health Resources Mobile Division, Ltd. to continue providing occupational medical testing services until a new contract is presented to City Council. Expenditures as of April 24, 2025 totaled \$1,118,740.50.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, equipment, facilities, and reporting documentation necessary to provide Medical Exams and Testing as requested by the City of Houston's various departments.

M/WBE Participation:

MWBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

5/6/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division

Jane E. Cheeks
Human Resources Director
Human Resources

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Police Department	\$1,440.00	\$17,256.00	\$18,696.00
Houston Fire Department	\$20,850.00	\$70,000.00	\$90,850.00
Human Resources	\$42,410.00	\$152,452.00	\$194,862.00
			\$304,408.00

	\$304,408.00
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Prior Council Action:

Ordinance No. 2020-0454 – passed May 27, 2020

Amount and Source of Funding:

\$109,546.00 – General Fund (1000)
\$194,862.00 – Central Service Revolving Fund (1002)
\$304,408.00 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Carla Coleman, Assistant Director	HR/ Finance	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance / SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Contract No. 4600015951 – Amendment I, partially executed	Contract/Exhibit
Certificate of Funds (COF)	Financial Information
SAP Outline Agreement snapshot	Backup Material
Vendor Tax Report	Backup Material
Conflict of Interest (CIQ)	Backup Material
Form 1295 Certificate of Interested Parties	Backup Material
Ownership Information Form (OIF)	Backup Material
MWBE Waiver	Backup Material
Ordinance 2020-454 - Initial	Ordinance/Resolution/Motion
Contract No. 4600015951 – Initial	Contract/Exhibit
RCA - Initial	Backup Material
Funding Verification-HFD	Financial Information
Funding Verification - HPD	Financial Information
Funding Verification- HR	Financial Information
Ordinance	Ordinance/Resolution/Motion