



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 1/31/2025

HCD25-20 Catholic Charities Employment Services 1st Amendment

Agenda Item#: 23.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to an additional \$140,400.00 in Community Development Block Grant (CDBG) funds to provide case management and employment services to 150 additional unduplicated low-to-moderate income individuals living in Houston.

Employment services may include job training and education, resume writing, interview preparation, financial coaching, and training to obtain job certifications for career and employment advancement. By providing these services, Catholic Charities will help participants increase their stability and obtain the resources they need to successfully gain and maintain employment.

Category	Amount	Percent
Program Services	\$119,450.00	85.04%
Administrative	\$20,950.00	14.96%
Total	\$140,400.00	100.00%

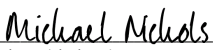
HCD conducted a Notice of Funding Availability (NOFA) for CDBG Entitlement funding in fiscal year 2023 with the option to renew in up to one-year increments at the City's discretion. Catholic Charities was one of the selected agencies. The initial Agreement term was from November 1, 2023, through October 31, 2024. An administrative extension was granted to extend the term of the agreement through April 30 2025, to continue to serve additional clients with remaining allocated funds. The First Amendment will provide funding and extend the agreement through October 31, 2025.

As of December 2024, Catholic Charities has expended approximately 92% of their allocated funding and served 100% of their client goal. Catholic Charities has received funding through various agreements with the City since 2003 and had no findings on the last compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on February 18, 2025.


 Michael C. Nichols, Director
 728A1927-D7024CF...

Prior Council Action:

03-05-2024 (O) 2024-128

Amount and Source of Funding:

\$140,400.00 Federal Government – Grant Funded (5000)

Contact Information:

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ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet
Public Notice	Public Notice
Prior Ordinance	Backup Material
Ownership Form	Backup Material
SAP Documents	Financial Information
PNFDF	Backup Material
Fact Sheet	Backup Material