



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/24/2025

T26417.A1 Abandoned Personal Property Sale and Disposal Services  
(Propertyroom.com, Inc.)

Agenda Item#:

### **Background:**

**P38-T26417.A1 – Approve an ordinance authorizing a first amendment to Contract No. 4600015592 between the City of Houston and Propertyroom.com, Inc. (approved by Ord. 2019-0799, on October 16, 2019) to extend the contract term from April 21, 2025, to April 21, 2026, for abandoned personal property sale and disposal services for the Houston Police Department.**

### **Specific Explanation:**

The Chief Procurement Officer, Chief of the Houston Police Department, and Director of the Houston Airport System recommend that City Council approve an ordinance authorizing the first amendment to the contract between the City of Houston and **Propertyroom.com, Inc.**, to **extend the contract term from April 21, 2025, to April 21, 2026**, for abandoned personal property sale and disposal services.

The revenue agreement was awarded on October 22, 2019, by Ordinance No. 2019-0799 for a three (3) year term, with two (2) successive one-year renewal terms. The current request for an extension will enable the department to continue services until a new contract is presented to City Council.

The scope of work requires the contractor to be responsible for the sale/auction and final disposal of all property that is taken into their possession from the Houston Police Department (HPD) and Houston Airport Systems (HAS) that is considered abandoned personal property. The contractor is required to provide all labor, equipment, transportation, barcoding, repairs, collection, delivery, and security for items taken into their possession and dispose of those items that do not sell or are deemed to have no market value. The contractor will receive 50% of the total winning bid if the sale amount is \$1,000.00 or below. For sale amounts in excess of \$1,000.00, the contractor will receive 50% of the first \$1,000.00, plus 25% of the sale amount in excess of \$1,000.00.

### **M/WBE Participation:**

MWBE Zero-Percentage goal document was approved by the Office of Business Opportunity.

### **Fiscal Note:**

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

6121834A077C41A...

**Jedediah Greenfield**  
Chief Procurement Officer

**Department Approval Authority**

Finance/Strategic Procurement Division

### **Prior Council Action:**

Ordinance No. 2019-0799, passed on October 16, 2019

### **Contact Information:**

Name	Dept/Division	Phone No.:
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1627
<b>Veronica Pacheco, Division Manager</b>	Finance/SPD	(832) 393-9151
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance/SPD	(832) 393-8727
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

### **ATTACHMENTS:**

#### **Description**

T26417 - Ordinance 2019-0799  
Original Contract - 4600015592  
Original RCA – T6417 Propertyroom.com

#### **Type**

Backup Material  
Contract/Exhibit  
Backup Material

Ownership Form  
Clear Tax Report  
MWBE Goal Waiver  
Conflict of Interest

Backup Material  
Backup Material  
Backup Material  
Backup Material