



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/22/2015

S25442 Recreation, Education and Miscellaneous Supplies

Agenda Item#:

Background:

Formal Bids Received for S21-S25442 - Approve an award to S&S Worldwide, Inc. in an amount not to exceed \$753,750.00 for recreational, educational, and miscellaneous supplies for various departments.

Specific Explanation:

The City Purchasing Agent recommends that City Council approve an award to S&S Worldwide, Inc., on its low bid meeting specifications in an amount not to exceed \$753,750.00 for recreational, educational, and miscellaneous supplies for various departments. It is further requested that authorization be given to make purchases, as needed, for a 36-month period with two one-year options. This award consists of one distributors price list catalog; which includes but is not limited to, craft sticks, lace craft kits, dry markers, burlap potato sacks, scrapbook kits, maze puzzles, board games, therapeutic exercise balls, and yoga mats to be used by the Houston Airport System and the Parks and Recreation, Library and Health Departments to support their Arts & Entertainment Programs, Seniors Programs, Summer Enrichment Reading, Special Events, Community Health Fairs, and other events citywide.

This is a price list solicitation. The best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the Departments. The bid total for the sample pricing items does not represent the total amount estimated to be purchased; rather, this award recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five prospective bidders downloaded the solicitation document from SPD's e-bidding website, and five bids were received as detailed below:

	<u>Company</u>	<u>Sample Pricing</u>	
1.	Lakeshore Learning Materials	\$ 7.59	Did Not Meet Specifications
2.	Kaplan Early Learning Company	\$ 25.19	Did Not Meet Specifications
3.	Varsity Brands Holding Company, Inc. dba BSN Sports, LLC	\$ 70.39	Did Not Meet Specifications
4.	School Specialty, Inc.	\$135.17	Did Not Meet Specifications
5.	S&S Worldwide, Inc.	\$338.09	

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, S&S Worldwide, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Attachment: M/WBE zero-percent goal document approved by the Office of Business Opportunity.

Calvin D. Wells, City Purchasing Agent
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department	FY16	Out Years	Total
Parks and Recreation	\$28,750.00	\$680,000.00	\$708,750.00
Houston Health	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
Houston Airport System	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
Houston Library	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
Total Amount	\$37,750.00	\$716,000.00	\$753,750.00

Amount of Funding:

\$723,750.00 - General Fund (1000)
\$ 15,000.00 - Essential Public Health Services Fund (2010)
\$ 15,000.00 - HAS Revenue Fund (8001)

\$753,750.00 - Total

Contact Information:

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ATTACHMENTS:

Description

S25442 Form A

S25442 Form B

S25442 Bid Tab

S25442 MWBE Zero-Percent

S25442 Cleared Tax Report

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material