



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/14/2025

ALL

Item Creation Date: 2/3/2025

WS1398993228 - Purchase of various goods and products (Amazon.com Services, LLC)
- MOTION

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

AMAZON.COM SERVICES, LLC for Spending Authority to purchase various goods and products through the Choice Partners cooperative contract for various City Departments - 31 months and 3 weeks - \$8,238,520.00 - General, Enterprise, Grant and Other Funds

Background:

WS1398993228 – Approve Spending Authority in an amount not to exceed \$8,238,520.00.00 to Amazon.com Services, LLC for the purchase of various goods and products through the Choice Partners cooperative contract for a term through August 17, 2027, for various city departments.

Specific Explanation:

The Chief Procurement Officer recommends that the City Council approve spending authority in an amount not to exceed **\$8,238,520.00** for the purchase of various goods and products through the Choice Partners cooperative contractor **Amazon.com Services, LLC** for a **term through August 17, 2027**, for various departments.

The City of Houston piloted an Amazon Business Prime account beginning in 2019, and due to the success of the Business Prime account, we are now extending through this multiyear award. Amazon offers many goods and products at competitive rates, and the Business Prime account provides spend visibility dashboards and guided buying where rules are applied to guide employees to approved products and help prevent procurement violations. Furthermore, it offers fast, free shipping on all orders

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

Zero-percent goal document approved by the Office of Business Opportunity. However, the Strategic Procurement Division and the Office of Business Opportunity are actively working with Amazon and the City’s certified firms on opportunities to sell on the Amazon platform for interested certified firms.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

- Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No fiscal note is required for grant funded items

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1/7/2025

Jedediah Greenfield
Chief Procurement Officer

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Department of Neighborhoods	\$20,000.00	\$30,000.00	\$50,000.00
Finance Department	\$0.00	\$50,000.00	\$50,000.00
Fleet Management Department	\$25,000.00	\$50,000.00	\$75,000.00
Houston Airport System	\$150,000.00	\$400,000.00	\$550,000.00
Houston Fire Department	\$200,000.00	\$1,800,000.00	\$2,000,000.00
Houston Health Department	\$255,000.00	\$510,000.00	\$765,000.00
Houston Information Technology	\$0.00	\$100,000.00	\$100,000.00
Houston Police Department	\$80,457.00	\$370,563.00	\$451,020.00
Houston Public Library	\$20,000.00	\$40,000.00	\$60,000.00
Houston Public Works	\$100,000.00	\$2,900,000.00	\$3,000,000.00
Human Resources Department	\$50,000.00	\$100,000.00	\$150,000.00
Mayor's Office	\$8,500.00	\$42,000.00	\$50,500.00
Parks and Recreation Department	\$5,000.00	\$872,000.00	\$877,000.00
Solid Waste Department	\$20,000.00	\$40,000.00	\$60,000.00
Total	\$933,957.00	\$7,304,563.00	\$8,238,520.00

Amount and Source of Funding:

- \$3,548,020.00 – General Fund (1000)
- \$190,000.00 – Central Service Revolving Fund (1002)
- \$75,000.00 – Fleet Management Fund (1005)
- \$15,000.00 – Workers Compensation Admin Fund (1011)
- \$105,000.00 – Essential Public Health Fund (2010)
- \$195,000.00 – Opioid Abatement Fund (2216)
- \$258,000.00 – Federal Government Grant Fund (5000)
- \$257,500.00 – Federal State Local Pass-Through Fund (5030)
- \$550,000.00 – HAS Revenue Fund (8001)
- \$2,250,000.00 – Water & Sewer System Operating Fund (8300)

- \$750,000.00 – Dedicated Drainage and Street Renewal Fund – Metro et al (2312)
- \$45,000.00 – Health Benefits Fund (9000)

\$8,238,520.00 - Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
Tax Report	Backup Material
Certification of Funds	Financial Information
Cooperative Justification Form	Backup Material
Cooperative Contract	Backup Material
Funding Verification-FIN	Financial Information
Funding Verification-HFD	Financial Information
Funding Verification-SWMD	Financial Information
Funding Verification for HPW	Financial Information
Funding Verification-HAS	Financial Information
Funding Verification-HPD	Financial Information
Funding Verification-DON	Financial Information
OBO Goal waiver	Backup Material