



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/10/2024

ALL

Item Creation Date: 11/18/2024

WS1344004748 - Mobile Classroom Units (Matthews Specialty Vehicles)- MOTION

Agenda Item#: 4.

Background:

WS1344004748 - Approve the purchase of two (2) 26-foot Winnebago mobile classroom vehicles from Matthews Specialty Vehicles through the HGAC Purchasing Cooperative agreement in the total amount of \$500,670.00 for the Houston Public Library

Specific Explanation:

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$500,670.00** for the purchase of two (2) 26-foot Winnebago mobile classroom vehicles through the HGAC Purchasing Cooperative vendor **Matthews Specialty Vehicles** for the Houston Public Library.

The Houston Public Library will utilize the 26-foot Winnebago mobile classroom units to provide support, training, and technology demonstrations to adult literacy providers. Each vehicle will be retrofitted with 8 workspaces where students can learn to use various technologies such as laptops, hotspots, projectors, etc. These vehicles will be used throughout the city and have been vetted by the Fleet Management Department.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/21/2024

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**Jedediah Greenfield
Chief Procurement Officer**

Department Approval Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Library	\$500,670.00	\$0	\$500,670.00

Amount and Source of Funding:

\$500,670.00 – General Fund (1000)

Contact Information:

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ATTACHMENTS:

Description

- MWBE Form
- Certification of Funds
- Justification Form

Type

- Backup Material
- Financial Information
- Backup Material

Ownership Form
Quote
Tax Report
Conflict of Interest Questionnaire

Backup Material
Backup Material
Backup Material
Backup Material