



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/10/2024

ALL

Item Creation Date: 11/18/2024

S28932.A1 - Hand Tools and Small Repair Equipment (City Supply Company, Inc.) - MOTION

Agenda Item#: 3.

Background:

S38-S28932.A1 – Amend Council Motion 2020-0254, passed on June 3, 2020, to increase the spending authority from \$700,500.00 to \$875,625.00 for the purchase of hand tools and small repair equipment awarded to City Supply Company, Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council amend **Council Motion No. 2020-0254** to increase spending authority from **\$700,500.00 to \$875,625.00** for the purchase of hand tools and small repair equipment awarded to **City Supply Company, Inc.** for Houston Public Works.

This award began June 18, 2020, for a 36-month term with two one-year options in the amount not to exceed \$700,500.00. Expenditures to date total \$700,391.67. This award consists of price lists for hand tools and small repair equipment to be used for repair and maintenance of vehicles, equipment and machinery on a daily basis.

Funds have been depleted at a faster pace due to the vendor has submitted four (4) price list updates, and the end-users have added five (5) new material groups that were not captured in the original contract. The contract will expire on 6/17/2025. The 25% spending authority increase is necessary to ensure the continued availability of the tools and small repair equipment needed through the end of the contract period and to avoid interruption of repair services.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/21/2024

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Jedediah Greenfield,
 Chief Procurement Officer
 Finance/Strategic Procurement Division

11/27/2024

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Randall V. Macchi, Director
 Houston Public Works

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Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$ 175,125.00	\$0.00	\$ 175,125.00

Prior Council Action:

Council Motion No. 2020-0254 – Approved by City Council on June 3, 2020.

Amount and Source of Funding:

\$ 58,375.00 - Dedicated Drainage Street Renewal – Metro et al Fund (2312)
 \$116,750.00 - Water & Sewer System Operating Fund (8300)
\$175,125.00

Contact Information:

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ATTACHMENTS:

Description	Type
OA4600016159-COF	Financial Information
OA4600016159-Original RCA	Backup Material
OA4600016159-CM 2020-0254	Backup Material
OA4600016159-Ownership Form	Backup Material
OA4600016159-Tax Form	Backup Material