



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/3/2024

Item Creation Date: 11/12/2024

WS1340977626 - Microsoft Unified Support Services (Microsoft Corporation) - MOTION

Agenda Item#: 6.

**Background:**

**WS1340977626 – Approve spending authority in the amount not to exceed \$501,393.00 for the purchase of Microsoft Unified Support Services supporting Microsoft products from Microsoft Corporation through the Texas Department of Information Resources (DIR) for a period ending on September 30, 2025, for the Houston Police Department (HPD).**

**Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$501,393.00** for the purchase of Microsoft Unified Support Services supporting Microsoft products from **Microsoft Corporation** through DIR for a period **ending on September 30, 2025**, for HPD.

The requested spending authority will allow HPD to purchase Microsoft Premier Support Services for all Microsoft products installed and utilized in the HPD enterprise network. This award provides service hours for both reactive and proactive engagements, ensuring HPD licensed Microsoft products are running at best practice and within identified operations. This will ensure HPD’s continued support of public safety.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First (HHF) Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/21/2024

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Jedediah Greenfield,  
 Chief Procurement Officer  
 Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Police Department	\$501,393.00	\$0	\$501,393.00

**Amount and Source of Funding:**

\$501,393.00 – General Fund (1000)

**Contact Information:**

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Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
Certification of Funds	Financial Information
Cooperative/Interlocal Justification Form	Backup Material

Cooperative/Intercal Justification Form  
OBO Waiver Form  
Ownership Information Form  
Clear Tax Report  
Addendum  
Funding Verification

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information