



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/13/2024

District E, ALL

Item Creation Date: 10/24/2024

WS1311106265 – Pen-Link Software License Renewal (Pen-Link, LTD.)- MOTION

Agenda Item#: 9.

Background:

Sole Source (WS1311106265) – Approve spending authority in an amount not to exceed \$62,809.50 for the purchase of Pen-Link Software Licenses from Sole Source vendor Pen-Link, LTD. for a 12-month term for the Houston Police Department.

Specific Explanation:

The Chief of Police and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$62,809.50** for the purchase of Pen-Link Software Licenses from Sole Source vendor **Pen-Link, LTD.** for a **12 month** term for the Houston Police Department.

This purchase is for a renewal license to continue the use of the Pen-Link Software, which allows the Houston Police Department to work closely with cellular providers and courts in the legal review of pen register communications data to support criminal investigations, data analysis, and evidence management.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/1/2024

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Police Department	\$62,809.50	\$0.00	\$62,809.50

Amount and Source of Funding:

\$ 62,809.50 – General Fund (1000)

Contact Information:

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ATTACHMENTS:

Description	Type
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