



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/20/2024

HPW – 20FMS73 Grant Consulting Services Contract, The Goodman Corporation

Agenda Item#:

Background:

RECOMMENDATION: Houston Public Works (HPW) recommends City Council approve an Ordinance awarding a Professional Services Contract to The Goodman Corporation (TGC) for Grant Consulting Services for a term of two-years with a one-year renewal option and a not to exceed maximum contract amount of \$1,000,000.00.

JUSTIFICATION: Grant consulting services to assist Houston Public Works in the full grant life cycle from identification to close out. This includes but is not limited to the identification of funding opportunities, development of grant applications and supporting documents, grant compliance advice, grant reporting, and requests for reimbursement.

DESCRIPTION/SCOPE OF CONTRACT: The proposed task order contract consists of providing professional services on a negotiated work order basis. Services include but are not limited to the following activities:

- Grant strategic planning that coordinates across HPW and all partnering City Departments
- Grant funding research to identify federal, state, local resources to support infrastructure projects in transportation, drainage, wastewater, and drinking water
- Grant application development
- Project scope, cost estimates/budget, and narrative
- Benefit Cost Analysis
- Mapping, models, and other supporting documentation
- Assistance with grant administration activities such as requests for reimbursement and audits
- Monitoring of funding agency rulemaking and grant administrative advice to ensure compliance with all aspects of grant implementation from award to close-out

The Contract duration for this project is two (2) years with an optional one-year renewal.

The maximum contract amount is \$1,000,000.00.

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, submission of qualifications was received from Jacobs Engineering Group, Inc., Stantec Consulting Services Inc., The Goodman Corporation, Transystems Corporation, and WSP USA INC. The top two highest scoring submittals after the comprehensive evaluation, The Goodman Corporation and WSP USA INC., are recommended to receive contracts. A separate Request for Council Action to award a contract to WSP USA INC. is also an item on today's agenda.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor has elected to Pay into the Contractor Responsibility Fund in compliance with City Policy.

M/WBE PARTICIPATION: The goal set for this project is 26.00%. TGC has proposed the following plan to meet that goal:

NAME OF FIRM	WORK DESCRIPTION	AMOUNT	% OF TOTAL CONTRACT
Cascade Civil Services LLC	Draining and stormwater analysis, Benefit Cost Analysis, modeling	\$40,000.00	4.00%
TEDSI Infrastructure Group, Inc.	Traffic/Transportation Engineering support	\$45,000.00	4.50%
Transcend Engineers & Planners, LLC	Planning and grant writing support	\$175,000.00	17.50%
	TOTAL	\$260,000.00	26.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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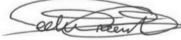


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Randall V. Macchi, Chief Operating Officer
Houston Public Works

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10/16/2024

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

ESTIMATED SPENDING AUTHORITY

DEPARTMENT	FY2025	OUT-YEARS	TOTAL
Houston Public Works	\$125,000.00	\$875,000.00	\$1,000,000.00

Amount and Source of Funding:

\$1,000,000.00 – Fund 8300 Water & Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
David Wurdlow, Sr Assistant Director	Financial Management Services -Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description	Type
Attachment A	Financial Information
Purchase Requisition	Financial Information
Budget	Financial Information
Tax Report	Contract/Exhibit
Form 1295	Contract/Exhibit
Form B	Contract/Exhibit
Ownership Information Form	Backup Material
OBO Documents	Backup Material