



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/14/2024

WS1047921019.A1 – Spay & Neuter Services - MOTION (Houston PetSet)

Agenda Item#: 21.

Summary:

NOT A REAL CAPTION

AMEND COUNCIL MOTION NO. 2024-0658, passed August 21, 2024, to increase spending authority for **HOUSTON PETSET** for Spay and Neuter Services for the Administration and Regulatory Affairs Department - \$738,000.00 - BARC Special Revenue

Background:

WS1047921019.A1 – Amend Motion No. 2024-0658, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to \$1,746,000.00 for Houston PetSet for spay and neuter services for the Administration and Regulatory Affairs Department.

Specific Explanation:

The Director of Administration and Regulatory Affairs (ARA) and the Chief Procurement Officer recommend that City Council amend Motion No. 2024-0658, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to **\$1,746,000.00** for spay and neuter services, and that authorization be given to issue purchase orders to **Houston PetSet** for the Administration and Regulatory Affairs Department (ARA).

Due to rising operational costs and increased demand, Houston PetSet has implemented a pricing adjustment for spay and neuter services. As previously agreed, Houston PetSet will continue to administer microchips and rabies vaccinations, with BARC continuing to supply the inventory for these services. Every spay and neuter procedure will include an e-collar and pain medications for dogs.

MWBE Subcontracting:

Zero Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is not included in the FY25 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

6421834A077C41A... 10/17/2024

Jedediah Greenfield
Chief Procurement Officer

Estimated Fiscal Operating Impact			
Recurring or One-Time	One Time		
Fund Name	FY2025	Out Year	Total
Administration and Regulatory Affairs (ARA)	\$155,640.00	\$582,360.00	\$738,000.00
Total	155,640.00	582,360.00	738,000.00

Prior Council Action:

Motion 2024-0658, passed and adopted on August 21, 2024

Amount and Source of Funding:

\$738,000.00
BARC Special Revenue
Fund 2427

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description

Ownership Form
Tax Report
Certification of Funds
Motion 2024-0658
Fund Verification
Coversheet

Type

Backup Material
Backup Material
Financial Information
Backup Material
Financial Information
Signed Cover sheet