



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/8/2024

ALL

Item Creation Date: 9/25/2024

WS1287531551 - THIRA Consulting and Assessment Services - MOTION

Agenda Item#: 9.

Background:

WS1287531551 – Approve the purchase of consulting and assessment services in the total amount of \$84,953.70 from The CNA Corporation through the H-GACBuy Cooperative for the Mayor’s Office of Public Safety and Homeland Security.

Specific Explanation:

The Director of the Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of consulting and assessment services in the total amount of \$84,953.70, through H-GACBuy Cooperative supplier, The CNA Corporation.

The Houston region completed its initial Threats and Hazard Identification and Risk Assessment (THIRA) submission in 2012 and has completed the annually required updates to the THIRA and Stakeholders Preparedness Report (SPR) in subsequent years as required by the Federal Emergency Management Agency (FEMA). The CNA Corporation has supported the region’s THIRA and SPR efforts for many years, and they have built an extensive institutional knowledge of the region’s processes. As the region continues its momentum in completing our annual assessment and reporting, below is a summary of the continued support needed to complete the process.

The CNA Corporation will update the region’s THIRA and SPR for the 2024 assessment and reporting cycle. Activities that require support include but are not limited to the following:

- Completing the modeling and support for scenario updates
• Updating capability impacts, targets, and gaps based on scenario updates, demographic changes, stakeholder input, etc.
• Developing materials to facilitate update meetings and processes, including presentation materials, background information, etc., and providing support at the stakeholder meetings
• Tracking participant engagement for after-action reporting
• Gathering, consolidating, editing, and finalizing the stories of real-world use of grant-funded equipment
• Completing this year’s Regional Stakeholder Report

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City threshold.

Hire Houston First:

Hire Houston First does not apply to his expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

9/30/2024

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Candice Gambrell

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Signed by:

Larry J Satterwhite

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9/30/2024

For

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

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Estimated Spending Authority:

Table with 4 columns: Department, FY2025, Out Years, Total. Row 1: Mayor's Office of Public Safety and Homeland Security, \$84,953.70, \$0.00, \$84,953.70

Security _____

Amount and Source of Funding:

\$84,953.70 – Fed/Local/State Pass (Fund 5030)

Contact Information:

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ATTACHMENTS:

Description	Type
Justification Form	Backup Material
Ownership Affidavit	Backup Material
Tax Status	Backup Material
Quote	Backup Material
Conflict of Interest Questionnaire	Backup Material
Coop Contract Extension	Backup Material
Coop Contract	Backup Material
Certification of Funds	Financial Information
Verification of Grant Funding-BA Form A	Backup Material
	Financial Information